

# **Georgia Department of Transportation**

## **Request for Qualifications**

**To Provide**

**Utility Coordination**

**RFQ 484-030513**

**Qualifications Due: March 5, 2013**

**Georgia Department of Transportation  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, Georgia 30308**

## REQUEST FOR QUALIFICATIONS

RFQ 484-030513

### Utility Coordination

#### I. General Project Information

##### A. Overview

The Georgia Department of Transportation (GDOT) is soliciting Statements of Qualifications (SOQ) from qualified firm(s) or organization(s) to provide Consultant Services for Utility Coordination. This Request for Qualifications (RFQ) seeks to identify potential providers for the below-mentioned Scope of Services. Firms that respond to this RFQ, and are determined by GDOT to be sufficiently qualified, may be deemed eligible, and invited to present and/or possibly offer proposals for these services. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely review the entire RFQ and follow instructions carefully. GDOT reserves the right to reject any or all Statements of Qualifications or Consultant Plan Proposals, and to waive technicalities and informalities at the discretion of GDOT.

##### B. IMPORTANT- A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.

From the advertisement date of this solicitation until a successful respondent is selected and the selection is announced, firms are not allowed to communicate about this solicitation or scope with any staff of GDOT including the Commissioner and GDOT Board Members, except for submission of questions as instructed in the RFQ, or as provided by any existing work agreement(s). For violation of this provision, GDOT reserves the right to reject the submittal of the offending respondent.

##### C. The Georgia Department of Transportation Board has adopted a 12% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/ protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation  
Equal Opportunity Division  
One Georgia Center, 7<sup>th</sup> Floor  
600 West Peachtree Street, NW  
Atlanta, Georgia 30308  
Phone: (404) 631-1972

##### D. Scope of Services

Under the terms of this resulting Agreement(s), the selected consultant(s) will provide utility coordination, utility inspection, and other engineering services in support of the utility coordination and utility inspection requirements for the Department, under limited supervision on an "On Call" basis for GDOT. The anticipated scope of work includes but is not limited to:

- 1) Provide advice to the project concept team in the form of recommendations involving potential utility issues and impacts as part of a project's project concept development. This shall include, but is not limited to:
  - a. Identify potential utility impacts in the project corridor.
  - b. Begin coordination with utility owners/operators and the Department to ensure each stakeholder is aware of the general scope and nature of the Department's project and the potential utility impacts thereof.

- c. Develop and submit to the Department a Concept Utility Report.
- 2) Provide utility coordination during project preliminary design phase. This shall include, but is not limited to:
- a. Coordination with utility owners/operators and the Department to ensure each stakeholder is aware of the design requirements of the Department's project and the potential utility impacts thereof.
  - b. Research the property interests of each utility owner/operator's facilities. Facilitate a resolution in cases of a dispute over property interests.
  - c. Provide any requests for financial assistance by local governments to the Department when coordinating with any local government.
  - d. Provide utility owners/operators with preliminary design plans (in CADD and hard copy format) and preliminary utility plans as soon as the plans have reached a level of completeness adequate to allow them to fully understand the project impacts.
  - e. Review and comment on all utility relocation plans or plan sketches involved with the highway project and recommend approval of those plans to be incorporated into the project's preliminary design.
  - f. Utilize/develop a Utility Impact Analysis matrix in the Department's prescribed format once all existing and preliminary utility relocations are compiled.
  - g. Review the Utility Impact Analysis Matrix with appropriate Department personnel and submit a written assessment addressing all anticipated utility related issues/impacts that may adversely affect the project for the Preliminary Field Plan Review Meeting.
  - h. Provide monthly Utility Status updates to the Department.
  - i. Prepare and submit to the Department a Preliminary Design Utility Report summarizing and documenting the utility coordination status through the Preliminary Design Phase.
- 3) Provide utility coordination during project final design phase. This shall include, but is not limited to:
- a. Coordination with each utility owner/operator and the Department to ensure that the plans have been developed to minimize all potential utility impacts and that final relocation plans, estimates, and Utility Adjustment Schedules have been properly prepared.
  - b. Review and comment on all utility relocation plans or plan sketches involved with the highway project and recommend approval of those plans to be incorporated into the project's preliminary design.
  - c. Develop or update the Utility Impact Analysis matrix in the Department's prescribed format.
  - d. Coordinate with Department personnel to review the Utility Analysis matrix and provide a written assessment addressing all identified utility related impacts along with recommendations to minimize such impacts. Attend Final Field Plan Review meeting as directed.
  - e. Provide monthly project Utility Status updates to the Department.
  - f. Assist with the utility permit application process between the Department and the utility owner.
  - g. Research the property interests of each utility owner/operator's facilities. Resolve and collect from each utility owner/operator a letter of "no cost" or Utility Agreement including certificates of eligibility, costs estimate, and utility relocation plans or a letter of "no conflict".
  - h. Coordinate with any local government who may own facilities within the project limits and forward to the Department on behalf of the local government any requests for financial assistance.
  - i. Prepare and submit to the Department a Final Design Utility Report summarizing and documenting the utility coordination status through the Final Design Phase of project development.
- 4) Provide data management in a format compatible with the Department's CADD systems including completed electronic files and reproducible plan sheets. This shall include but is not limited to designating, locating, aerial facilities, gravity flow sanitary facilities, or other facilities where horizontal and vertical location is determined.
- 5) Provide delivery of required documents at various required project "Delivery Dates" as identified by the Office of Utilities.
- 6) Prepare complete utility relocation design plans for inclusion in the Department's construction plans. This shall include but is not limited to complete utility relocation design, coordination with the roadway design, utility owners/operators and other consultants and ensure availability during the construction phase to assist in design clarification to minimize and remedy project delays.

- 7) Participate in and conduct portions of training sessions for Department personnel and consultants on various topics related to utility coordination as identified by the State Utilities Office.
- 8) Other professional services as identified by the Department related to the support of the State and Districts Utilities Offices' efforts.
- 9) Provide construction engineering and inspection services as identified by the scope of services and as required for utility contract and agreement administration, inspection, documentation, and materials sampling and testing for construction projects.
- 10) Conduct semi-annual reviews, as a minimum and as requested, to ensure their own organization is in compliance with the requirements cited in the scope of services as part of providing Quality Control/Quality Assurance (QC/QA) during the contract.

#### **E. Contract Term and Type**

GDOT anticipates three (3) Indefinite Delivery Indefinite Quantity (IDIQ) contracts to be awarded to three (3) firm(s), one (1) contract per firm, as a result of this advertisement. GDOT anticipates that the Contract Type will be Firm Fixed Price and/or Cost Plus Fixed Fee. The Agreement(s) will be in force for a period of up to five (5) years. GDOT intends to immediately engage the successful firm(s) for discussion of services.

#### **F. Contract Amount**

The IDIQ contract(s) will be for a minimum allowable cost of Twenty-Five Thousand Dollars (\$25,000.00) each and estimated maximum allowable cost of Thirty Million Dollars (\$30,000,000.00) The GDOT reserves the right to modify the estimated maximum allowable cost if deemed necessary during the negotiation process.

The maximum amount of Thirty Million Dollars (\$30,000,000.00) is the total amount that will be paid between the three (3) Indefinite Delivery Indefinite Quantity (IDIQ) contracts. Task Orders will be assigned to the three (3) contracts on a performance basis as determined by GDOT.

## **II. Selection Method**

### **A. Method of Communication**

All general communication of relevant information regarding this solicitation will be made via the Georgia Procurement Registry (GPR) under RFQ 484-030513. All firms are responsible for checking the GPR on a regular basis for updates, clarifications, and announcements. GDOT reserves the right to communicate via electronic-mail with the primary contact listed in the Statements of Qualifications. Other specific communications will be made as indicated in the remainder of this RFQ.

### **B. Selection of Finalists**

Based on the Statements of Qualifications submitted in response to this RFQ, the Selection Committee will identify the three (3) to five (5) most qualified firms. The Department will evaluate all submittals deemed responsive and each evaluator will assign points using the criteria identified in Section IV. For each evaluator, the points assigned to each criteria will be totaled and a rank will be determined. The rankings of all evaluators will be totaled for each submittal evaluated in order to determine the sum of the individual rankings. The three (3) to five (5) firms shortlisted will be determined by using the sum of individual rankings and identifying where the natural separation in the rankings occur to determine the most qualified firms.

All firms must meet the minimum requirements as listed in Section V.A. below.

**C. Finalist Notification**

Firms selected as finalists will receive notification from GDOT. Around the time of the finalist notification, all finalist firms will be given any relevant available information which has previously been developed (such as previous programs, studies, preliminary plans, etc.) Criteria for the remainder of the selection process will be communicated in the Finalist Notification.

**D. Presentation/Interview**

GDOT will request a presentation and/or interview of the three (3) to five (5) finalist firms. Each finalist firm shall be notified in writing and informed of the place, date and time for the presentation/interview session. Detailed presentation/interview instructions and requirements of the finalists will be provided in the Finalist Notification. All members of the Selection Committee will be present during the presentation/interview. Firms shall not address any questions, prior to the Presentation/Interview, to anyone other than designated contact.

**NOTE: Scoring and ranking from the previous qualification round will NOT be used in the final selection round.**

**E. Final Selection**

Final selection will be determined by evaluating the criteria identified in the finalist notification. For each evaluator, the points assigned to each criterion will be totaled and a rank will be determined. The rankings of all evaluators will be totaled for each finalist in order to determine the sum of the individual rankings. The finalists will be ranked in descending order of recommendation using the sum of individual rankings from the Selection Committee members. Should a tie exist for the highest ranking firm and qualifications appear to be equal, the Selection Committee shall proceed in the following order:

1. Defer to O.C.G.A. §50-22-4(b) which states that "persons who maintain an office in Georgia shall be given preference when qualifications appear to be equal" and award to the firm who maintains an office in Georgia.
2. If multiple firms tied for the highest ranking maintain an office in Georgia, GDOT shall defer to the sum of the individual points and the award shall be made to the finalist with the highest sum.

Negotiations will then be initiated with the top-ranked firm to finalize the terms and conditions of the contract, including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm, GDOT will formally terminate the negotiations in writing and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

**III. Schedule of Events**

The following Schedule of Events represents GDOT's best estimate of the Schedule that will be followed. All times indicated are prevailing times in Atlanta, Georgia. GDOT reserves the right to adjust the Schedule as GDOT deems necessary.

STEP I	DATE	TIME
a. GDOT issues public advertisement of RFQ 484-030513	2/5/2013	-----
b. Deadline for submission of written questions and requests for clarification	2/19/2013	2:00 PM
c. Deadline for submission of Statements of Qualifications	3/5/2013	2:00 PM
d. GDOT completes evaluation and issues notification and other information to finalist firms	3/20/2013	-----
STEP II		
e. Deadline for submission of written questions from finalists	3/25/2013	2:00 PM
f. Presentation/Interview of finalist firms	4/9/2013	TBA

#### IV. Selection Criteria

##### Criteria for Evaluation of Statements of Qualifications

The Selection Committee will evaluate all firms using the following criteria:

<i>Pass/Fail</i>	Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification shall be submitted as indicated in Section V below.
20%	<u>Stability and resources</u> of the submitting firm, including the firm's history, growth, overall resources of the firm, litigation history, financial information, and other evidence of stability.
45%	Firm's relevant <u>experience and qualifications</u> , including relevant project experience of the project manager, project manager education, project manager registration, project manager years of engineering or relevant experience, relevant project experience of the firm, experience of key resources on relevant projects of the firm including evidence of qualification and experience of key staff, evidence of the firm's ability to provide effective services in programs comparable in complexity, size, and function, to clients such as government entities and similarly-structured organizations. This includes degree of apparent relevant competencies of the principal professional(s) and lead staff relative to the project and services required, and evidence of competence including:  <i>Transportation and utility design experience.</i> <i>Construction engineering and utility coordination experience.</i> <i>Strong working knowledge of GDOT plan preparation and presentation standards/guidelines.</i> <i>Strong working knowledge of both roadway and utility construction practices.</i>
35%	Firm's apparent <u>suitability</u> to provide services for project, including any special or unique qualifications for the project, current and projected workloads ( <i>available</i> resources), proposed quality control/quality assurance procedures, special or enhanced capabilities (such as the ability of the Firm to perform or gather a team to perform any special or enhanced capabilities necessary to provide ancillary services required to carry out and manage the complete scope of the project), firm's non-discrimination and equal employment opportunities policies and evidence of efforts or success in W/MBE-DBE inclusion, and any other service or relevant scope item offered by the firm which might be suitable for the project.

## V. Instructions for Preparing Statements of Qualifications

The Statements of Qualifications must be submitted in accordance with the instructions provided in Section VI, must be categorized and numbered as outlined below, and must be responsive to all requested information:

### A. Minimum Requirements

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members.

Prime Consultants must meet the minimum qualifications listed in Section V.A.1., V.A.2. and V.A.3. Prime Consultants must be prequalified in the Area Classes identified below in Section V.A.1. (Prime Consultant **ONLY**) in order to be eligible for consideration. Respondents should submit the "Notice of Professional Consultant Qualifications" for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The Notice must be current by the deadline stated for this RFQ.

1. The Prime Consultant **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.10	Utility Coordination

2. Complete the Certification Form (*Exhibit "I" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime.
3. Complete the Georgia Security and Immigration Compliance Act Affidavit form (*Exhibit "II" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime.

### B. Stability and Resources

1. Provide basic company information: company name, address, name of primary proposing contact, telephone number, fax number, e-mail address, and company website (if available). If the firm has multiple offices, the qualification statement shall include information about the parent company and branch office separately. Identify office from which project will be managed. Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the Offeror a sole proprietorship, partnership, corporation, limited liability Corporation, or other structure?
2. Briefly describe the history and growth of your firm(s). Provide general information about the firm's personnel resources, including disciplines and numbers of employees and locations and staffing of offices.
3. GDOT understands that litigation history is normal in this industry and its associated disciplines. For this reason, it is desired that information be provided for any firms or any affiliates which have been involved in any arbitration, litigation, mediation, dispute review board or other dispute resolution proceeding occurring during the last ten years involving an amount in excess of \$500,000 related to performance on public infrastructure projects. It is also desired that information be provided regarding any pending regulatory inquiries that could impact your ability to provide services if you are the selected consultant. It is also desired that the team/principals provide information regarding any indictments. GDOT intends to educate the Selection Committee regarding the normalcy of such litigation and evaluations will not be unreasonable. GDOT appreciates forthcoming responses to this section.\*

4. Provide a Statement of Disclosure, which will allow GDOT to evaluate possible conflicts of interest. Respondents must provide, in their own format, a statement of all potential legal or otherwise significant conflict of interest possibly created by the respondents being considered in the selection process or by the respondent's involvement in the project. Respondents should provide information as to the nature of relationship(s) with parties in such potential conflict.
5. Provide name of insurance carrier, types and levels of coverage, and deductible amounts per claim.
6. List the submitting firm's annual average revenue for the past five (5) years.
7. Supply financial references and main banking references of the submitting firm.
8. Has the firm ever been removed from a contract or failed to complete a contract as assigned?\*

**\*NOTE: Information requested for B.3 and B.8 should be submitted for both the prime and sub-consultant(s).**

### **C. Experience and Qualifications**

1. Provide information pertaining to the project manager including but not limited to:
  - a. Resume.
  - b. Relevant project experience.
  - c. Education.
  - d. Registration.
  - e. Years of engineering or relevant experience.
2. Provide experience of key resources on relevant projects of the firm including professional qualifications and description of experience for key project staff. This should include the degree of apparent relevant competencies of the principal professional(s) and lead staff relative to the project and services required, and evidence of competence. *(At this stage, firms are asked for information on lead staff only, but may list qualifications and experience on more than one lead individual who are being proposed for services to GDOT. (If the firm is selected as a finalist, GDOT may request detailed information on the exact proposed expanded team and their relevant experience.)*
3. Provide information on the prime's experience and ability in delivering effective services for projects of similar complexity, size, scope, and function. Describe no more than ten (10) and no less than five (5) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to provide services for GDOT. For each project, the following information should be provided:
  - a. Client name, project location and dates during which services were performed.
  - b. Clear description of overall project and services performed by your firm.
  - c. Exact duration of project services provided by your firm, and overall project budget.
  - d. Client(s) current contact information including contact names and telephone numbers.
4. Provide information on the overall team's experience (**excluding the prime**) and ability in delivering effective services for projects of similar complexity, size, scope, and function. Describe no more than five (5) and no less than three (3) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to provide services for GDOT. For each project, the following information should be provided:
  - a. Client name, project location and dates during which services were performed.
  - b. Clear description of overall project and services performed by your firm.
  - c. Exact duration of project services provided by your firm, and overall project budget.
  - d. Client(s) current contact information including contact names and telephone numbers.



#### D. Suitability

Provide any information that may serve to differentiate your firm from other firms in suitability for the project including but not limited to:

- a. Furnish evidence of the firm's fit to the project and/or needs of GDOT, any special or unique qualifications for the project.
- b. Supply current and projected workloads.
- c. Quality control, quality assurance procedures.
- d. Any special or enhanced capabilities offered by the firm that may be particularly suitable for this project (such as the ability of the Firm to perform or gather a team to perform any special or enhanced capabilities necessary to provide ancillary services required to carry out the complete scope of the project.)
- e. Provide any non-discrimination and equal employment opportunities policies of the firm and evidence of efforts or success in W/MBE-DBE inclusion.
- f. Other services or relevant scope item offered by the firm which might be suitable for the project.

#### VI. Instructions for Submittal of Statements of Qualifications

##### A. Submittals

One (1) original and three (3) copies of the qualifications shall be prepared, for a total of four (4) sets. One complete copy must be provided via CD as a .pdf file. Each submittal shall be identical and include a transmittal letter. Submittals must be typed on standard (8½" x 11") paper. The pages of the qualification submittals must be numbered. A table of contents with corresponding tabs must be included to identify each section. Responses are limited to thirty (30) pages or less (preferably fifteen (15) double-sided pages) or less using a minimum of size 11 font. One (1) page of the SOQ shall be devoted to an Organization Chart. This page shall be single-sided and not exceed 11" x 17" in size. Additional information should not be added on this page. Each Statement of Qualifications shall be prepared simply and economically, providing straightforward, concise delineation of respondent's capabilities. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

**NOTE:** All pages shall be included in the page limit **EXCEPT** for the front cover, cover letter, table of contents, tab dividers, organization chart, Exhibit I, Exhibit II, the Notice of Professional Consultant Qualifications (including summary page if applicable), signed addendums, and the back cover.

Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484-030513 and the words "STATEMENT OF QUALIFICATIONS"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Schedule of Events (*Section III of RFQ*) at the exact address below:

Georgia Department of Transportation (GDOT)  
Attention: Rhonda Badgett  
Transportation Services Procurement  
One Georgia Center, 19<sup>th</sup> Floor  
600 West Peachtree Street, NW  
Atlanta, Georgia 30308

**No submittals will be accepted after the time and date set for receipt.**

Statements of Qualifications submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

#### **B. Questions and Requests for Clarification**

Questions about any aspect of the RFQ, or the project, shall be submitted in writing via e-mail to: **Rhonda Badgett, e-mail: [rbadgett@dot.ga.gov](mailto:rbadgett@dot.ga.gov)**. The deadlines for submission of questions relating to the RFQ are the times and dates shown in the (**Schedule of Events- Section III**). From the issue date of this solicitation until a successful proposer is selected and the selection is announced, respondents are subject to the Restriction of Communication in **Section I.B**.

### **VII. GDOT Terms and Conditions**

#### **A. Statement of Agreement**

With the submission of a SOQ, the respondent agrees that he/she has carefully examined the Request for Qualifications, and agrees that it is the respondent's responsibility to request clarification on any issues in any section of the Request for Qualifications with which the respondent disagrees or needs clarified. The respondent also understands that failure to mention these items during the question period or in the SOQ will be interpreted to mean that the respondent is in full agreement with the terms, conditions, specifications and requirements in the therein. With submission of a SOQ, the respondent hereby certifies: (a) that this SOQ is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that respondent has not directly or indirectly included or solicited any other respondent to put in a false or insincere SOQ; (c) that respondent has not solicited or induced any person, firm, or corporation to refrain from sending a SOQ.

#### **B. Joint-Venture Proposals**

GDOT does not generally desire to enter into "joint-venture" agreements with multiple firms.

In the event two or more firms desire to "joint-venture", it is strongly recommended that one incorporated firm propose and maintain status as the Program Management firm with the remaining firms participating as major firms. Any joint-venture, proposed and established as a separate business entity, should have its own set of books and supporting documentation sufficient for an audit trail. Transactions should be recorded consistent with the joint-venture agreement, and care must be taken to ensure that the joint-venture bears its equitable share of the costs. Therefore, "unpopulated joint-ventures" would not have an adequate accounting system suitable for cost reimbursement contracts.

However more traditional "populated joint-ventures" are welcomed. A populated joint-venture is where an alliance is brought to life by infusing it with working capital, employees, and control systems. The alliance implements all necessary business systems, including payroll processing, purchasing, property control, etc. The alliance will develop its own indirect rate structure and calculates its own indirect cost rates, based on the direct and indirect costs it incurs.

#### **C. Non-Discrimination and DBE Requirements**

The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d--42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

The Georgia Department of Transportation Board has adopted a 12% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/ protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation  
Equal Opportunity Division  
One Georgia Center, 7<sup>th</sup> Floor  
600 West Peachtree Street, NW  
Atlanta, Georgia 30308  
Phone: (404) 631-1972

#### **D. Audit and Accounting System Requirements**

GDOT reserves the right to reject any proposal with firms that do not meet the following requirements:

1. Firm(s) should have an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
2. Any firm that currently has an aggregate contract amount exceeding \$250,000 should have submitted their yearly CPA overhead audit.
3. Firm(s) should have no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
4. The prime is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

#### **E. Submittal Costs and Confidentiality**

All expenses for preparing and submitting responses are the sole cost of the respondent submitting the response. The Department is not obligated to any respondent to reimburse such expenses. All submittals upon receipt become the property of the Department. Labeling information provided in submittals as "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until a final award.

#### **F. Award Conditions**

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon the Department and does not obligate the Department to procure or contract for any services. Neither the Department nor any respondent submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by the Department and a respondent containing such terms and conditions as are negotiated between those parties. The Department reserves the right to waive non-compliance with any requirements of this Request for Qualifications and to reject any or all proposals submitted in responses. Upon review of responses, the Department will determine the respondent(s) proposal that in the sole judgment of the Department is in the best interest of the Department (if any is so determined), with respect to the evaluation criteria stated herein. The Department then intends to conduct negotiations with such respondent(s) to determine if an acceptable contract may be reached.

#### **G. Debriefings**

Debriefings may be allowed at the discretion of GDOT. Post-Award debriefings may be requested by a principal of the respondent, but will not be conducted until after the contract has been awarded. If a respondent is notified of non-selection at any time during the procurement process, a Pre-Award Debriefing may be requested.

**H. Right to Cancel or Change RFQ**

GDOT reserves the right to cancel any and all Request for Qualifications where it is determined to be in the best interest of the Department to do so. GDOT reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.

It is the responsibility of all firms interested in submitting Statement of Qualifications (SOQs) for this advertisement to routinely check the posting on the Georgia Procurement Registry for any revisions to this RFQ.

**I. Substitutions, Alternates, Exceptions, and Extensions**

No substitutions or alternates will be accepted for this solicitation. Any respondent submitting substitutions or alternates will be considered non-responsive and will not be considered for award.

**EXHIBIT I**  
**CERTIFICATION FORM**

I, \_\_\_\_\_, being duly sworn, state that I am \_\_\_\_\_ (title) of \_\_\_\_\_ (firm) and hereby duly certify that I have read and understand the information presented in the attached proposal and any enclosure and exhibits thereto.

I further certify that to the best of my knowledge the information given in response to the Request for Qualifications is full, complete and truthful.

I further certify that the submitting firm and any principal employee of the submitting firm has not, in the immediately preceding five (5) years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked or been subjected to disciplinary proceedings.

I further certify that the submitting firm has not, in the immediately preceding five (5) years, been suspended or debarred from contracting with any federal, state or local government agency, and further, that the submitting firm is not now under consideration for suspension or debarment from any such agency.

I further certify that the submitting firm has not in the immediately preceding five (5) years been defaulted in any federal, state or local government agency contract and further, that the submitting firm is not now under any notice of intent to default on any such contract.

I further certify that in regards to Audit and Accounting System Requirements, that the submitting firm:

- I. Has an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
- II. Has submitted its yearly Certified Public Accountant overhead audit if it currently has an aggregate contract amount exceeding \$250,000.
- III. Has no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
- IV. Is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

I acknowledge, agree and authorize, and certify that the proposer acknowledges, agrees and authorizes, that GDOT may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the GDOT may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and agree that all of the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the GDOT to award a contract.

*A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial of rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.*

Sworn and subscribed before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
NOTARY SEAL

## EXHIBIT II

## GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Solicitation No. : RFQ 484-030513Solicitation Name: Utility Coordination

Respondent's Name: \_\_\_\_\_

STATE OF GEORGIA  
CONSULTANT AFFIDAVIT

By executing this affidavit, the undersigned Consultant verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,\* in accordance with the applicable provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned Consultant further agrees that it will continue to use the federal work authorization program throughout the contract period and, should it employ or contract with any subconsultant(s) in connection with the physical performance of services pursuant to this contract with the Georgia Department of Transportation, Consultant will secure from such subconsultant(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subconsultant Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Consultant further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation at the time the subconsultant(s) is retained to perform such service.

\_\_\_\_\_  
EEV / E-Verify™ User Identification Number\_\_\_\_\_  
Date of Authorization\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Contractor Name)\_\_\_\_\_  
Date\_\_\_\_\_  
Title of Authorized Officer or Agent of Consultant\_\_\_\_\_  
Printed Name of Authorized Officer or AgentSUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

\*or any subsequent replacement operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603

**ADDENDUM NO. 1**

**ISSUE DATE: February 20, 2013**

This Addendum shall become and form a part of the RFQ for:

**RFQ 484-030513: Utility Coordination**

Note please review carefully!

In the event of a conflict between previously released information and the information contained herein, the latter shall control.

**NOTE: A signed acknowledgment of this addendum (this page) MUST be attached to your PROPOSAL.**

Firm Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Typed Name and Title \_\_\_\_\_

Georgia Department of Transportation (GDOT)  
Office of Transportation Services Procurement  
One Georgia Center  
600 W. Peachtree Street, NW  
19<sup>th</sup> Floor  
Atlanta, Georgia 30308

This Addendum, including all articles and corrections listed below, shall become and form a part of the original RFQ package and shall be taken into account in preparing your proposal.

**The purpose of this addendum is to provide the answers to the written questions received during the question and answer period of the RFQ Phase as follows:**

	Question	Answer
1	Section V. C. 3. and V. C. 4 (page 8 of 14 of RFQ): Do the services and projects included as examples in the SOQ by the prime and sub-consultants need to be complete, or can they be ongoing?	Projects/services requested in Sections V.C.3. and V.C.4. (page 8 of 14) for the prime and sub-consultants can include both completed projects and on-going projects.
2	Section V. C. 3 and V. C. 4 (page 8 of 14 of RFQ): Does "overall project budget" refer to the consultants fees for their specific involvement on the project, or for the budget of the entire project?	Section V.C.3. and V.C.4 (page 8 of 14) refers to the budget for the entire project.
3	Section VI. A. (page 9 of 14 of RFQ): The first paragraph of this section states that "One (1) page of the SOQ shall be devoted to an Organization Chart." The following paragraph suggests the Organization Chart will NOT be included in the page limit. In the Utility Coordination RFQ in 2010, the Organization Chart was clearly identified as being included in the page limit. Can the Department please clarify whether or not the Organization Chart is included in the page limit for this current RFQ?	The Organization Chart is <u>not</u> included in the thirty (30) page limit. See Section VI.A. (page 9 of 14), second paragraph:  <b>NOTE:</b> All pages shall be included in the page limit <b>EXCEPT</b> for the front cover, cover letter, table of content, tab dividers, organization chart, Exhibit I, Exhibit II, the Notice of Professional Consultant Qualifications (including summary page if applicable), signed addendums, and the back cover.

4	RFQ 484-030513 does not provide any request or instruction for the inclusion of DBE certification documentation in the SOQ. Is the prime required to include GDOT DBE certification in the SOQ for DBE sub-consultants, and if so, is this information to be included within the page limit? If this certification documentation is not required, does the prime need to include a statement about DBE certification in the SOQ?	The Prime is required to include GDOT DBE certification for its sub-consultants in the SOQ, these pages are not included in page count.
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## SUBMISSION PRESCREENING CHECKLIST

RFQ 484-030513 - Due March 5, 2013								
No.	Consultants	Date	Time	Exhibit I - Certification	Exhibit II - GSICAA	Verification Not Excluded Party	Compliant with Page Limitation (30 SS / 15 DS)	Signed Addendum (if Applicable)
1	AMEC Environment & Infrastructure, Inc.	3/5/2013	10:48 a.m.	x	x	x	x	x
2	CDM Smith, Inc.	3/5/2013	12:57 p.m.	x	x	x	x	x
3	Columbia Engineering and Services, Inc.	3/5/2013	8:58 a.m.	x	x	x	x	x
4	International Design Services Global, Inc. (IDS)	3/5/2013	1:25 p.m.	x	x	x	x	x
5	So-Deep, Inc.	3/4/2013	2:53 p.m.	x	x	x	x	x
6	STV/Ralph Whitehead Associates (STV)	3/5/2013	11:08 a.m.	x	x	x	x	x
7	TBE Group, Inc. (TBE)	3/4/2013	11:48 a.m.	x	x	x	x	x

## SOQ AREA CLASS CHECKLIST

**RFQ 484-030513 - Due March 5, 2013**

	3.10	Valid Through
<b>AMEC Environment &amp; Infrastructure, Inc.</b>	x	Expires: 10/31/15
KCI Technologies, Inc.	x	Expires: 8/31/14
ARCADIS U.S., Inc.	x	Expires: 7/31/14
Coastline Consulting Services, Inc.		Expires: 7/31/14
Kennedy Engineering & Associates Group LLC		Expires: 7/31/15
<b>CDM Smith, Inc.</b>	x	Expires: 2/28/15
Moreland Altobelli Associates, Inc.		
Southeastern Engineering, Inc.	x	Expires: 12/31/15
UC Synergetic		
Overland Engineering, LLC		
Utility Support Systems, Inc.		
Wood Group Mustang		
Power Engineers		
<b>Columbia Engineering and Services, Inc.</b>	x	Expires: 10/31/14
Michael Baker Jr., Inc.	x	Expires: 1/31/15
Southeastern Engineering, Inc.	x	Expires: 12/31/15
Wolverton & Associates, Inc.	x	Expires: 4/30/14
<b>International Design Services Global, Inc. (IDS)</b>	x	Expires: 11/30/14
River to Tap - R2T, Inc.		Expires: 8/31/13
Sweitzer Engineering, Inc.		DBE
<b>So-Deep, Inc.</b>	x	Expires: 11/30/14
CDM Smith, Inc.	x	Expires: 2/28/15
Kennedy Engineering & Associates Group LLC		Expires: 7/31/15
International Design Services, Inc.	x	Expires: 11/30/14
STV/Ralph Whitehead Associates (STV)	x	Expires: 6/30/13
<b>STV/Ralph Whitehead Associates (STV)</b>	x	Expires: 6/30/13
Kennedy Engineering & Associates Group LLC		Expires: 7/31/15
Southeastern Engineering, Inc.	x	Expires: 12/31/15
R. K. Shah & Associates		Expires: 4/30/14
<b>TBE Group, Inc. (TBE)</b>	x	Expires: 6/30/13
Long Engineering, Inc.	x	Expires: 2/28/15
Southeastern Engineering, Inc.	x	Expires: 12/31/15
URS Corporation	x	Expires: 6/30/15

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF SUBMITTALS				Step One
SUBMITTAL TYPE: STATEMENT OF QUALIFICATIONS FOR Utility Coordination REF: 484-030513				1
***** DATE FOR COMPLETION OF THIS EVALUATION: 03/26/13 *****				2
Step 1 - Individual Committee Member Scoring based on Published Criteria				3
(This Page For GDOT Use)				4
SUBMITTING FIRMS				5
AMEC Environment & Infrastructure, Inc. CDM Smith, Inc. Columbia Engineering and Services, Inc. International Design Services Global, Inc. (IDS) So-Deep, Inc. STV/Ralph Whitehead Associates (STV) TBE Group, Inc. (TBE)				AMEC Environment & Infrastructure, Inc. So-Deep, Inc. TBE Group, Inc. (TBE) STV/Ralph Whitehead Associates (STV) CDM Smith, Inc. Columbia Engineering and Services, Inc. International Design Services Global, Inc. (IDS)
(RANKING)				6
Sum of				7
Individual				
Group				
Rankings				
4 1 14 5 17 6 21 7 5 2 13 4 8 3 3				

# EVALUATOR 1

Evaluation Criteria									
Stability and Resources of Firm									
Experience / Qualifications									
Sustainability									
Maximum Points allowed =									
SUBMITTING FIRMS									
	▼	▼	▼	▼	Total Score	Evaluator 1 Individual Ranking			
AMEC Environment & Infrastructure, Inc.	17	45	32		94	2	See Summary Comments		
CDM Smith, Inc.	17	36	32		85	4	See Summary Comments		
Columbia Engineering and Services, Inc.	17	30	34		81	6	See Summary Comments		
International Design Services Global, Inc. (IDS)	11	25	28		62	7	See Summary Comments		
So-Deep, Inc.	16	44	35		95	1	See Summary Comments		
STV/Ralph Whitehead Associates (STV)	17	32	33		82	5	See Summary Comments		
TBE Group, Inc. (TBE)	17	39	35		91	3	See Summary Comments		
Maximum Points allowed = 20 45 35 100 %									
Evaluator 1 Comments							Weaknesses		
Strengths									
See Summary Comments							See Summary Comments		
See Summary Comments							See Summary Comments		
See Summary Comments							See Summary Comments		
See Summary Comments							See Summary Comments		
See Summary Comments							See Summary Comments		
See Summary Comments							See Summary Comments		
See Summary Comments							See Summary Comments		
See Summary Comments							See Summary Comments		

EVALUATOR 1

EVALUATOR 2									
Evaluation Criteria									
Stability and Resources of Firm									
Experience / Qualifications									
Sustainability									
Maximum Points allowed =									
SUBMITTING FIRMS									
	▼	▼	▼	▼	Total Score	Ranking	Evaluator 2 Comments		
							Strengths	Weaknesses	
AMEC Environment & Infrastructure, Inc.	20	45	35	100		1	See Summary Comments	See Summary Comments	
CDM Smith, Inc.	15	40	30	85		4	See Summary Comments	See Summary Comments	
Columbia Engineering and Services, Inc.	20	30	30	80		6	See Summary Comments	See Summary Comments	
International Design Services Global, Inc. (IDS)	10	30	30	70		7	See Summary Comments	See Summary Comments	
So-Deep, Inc.	20	45	35	100		1	See Summary Comments	See Summary Comments	
STV/Ralph Whitehead Associates (STV)	20	35	30	85		4	See Summary Comments	See Summary Comments	
TBE Group, Inc. (TBE)	20	40	35	95		3	See Summary Comments	See Summary Comments	
Maximum Points allowed =									
	20	45	35	100	%				

# EVALUATOR 3

Evaluation Criteria		Stability and Resources of Firm		Experience / Qualifications		Suitability	
		20	45	35	Evaluator 3 Individual	Evaluator 3 Comments	
SUBMITTING FIRMS		▼	▼	▼	Total Score	Ranking	
AMEC Environment & Infrastructure, Inc.		20	45	35	100	1	See Summary Comments
CDM Smith, Inc.		11	25	30	65	6	See Summary Comments
Columbia Engineering and Services, Inc.		18	35	35	88	5	See Summary Comments
International Design Services Global, Inc. (IDS)		9	20	20	49	7	See Summary Comments
So-Deep, Inc.		20	45	35	98	3	See Summary Comments
STV/Ralph Whitehead Associates (STV)		19	37	35	91	4	See Summary Comments
TBE Group, Inc. (TBE)		19	45	35	99	2	See Summary Comments
Maximum Points allowed =		20	45	35	100	%	



GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF SUBMITTALS				Stop One
SUBMITTAL TYPE: STATEMENT OF QUALIFICATIONS FOR Utility Coordination		1	So-Deerp, Inc.	AMEC Environment & Infrastructure, Inc.
***** DATE FOR COMPLETION OF THIS EVALUATION: 03/26/13 *****		2		TBE Group, Inc. (TBE)
Stop 1 - Individual Committee Member Scoring based on Published Criteria		3		CDM Smith, Inc.
<i>(This Page For GDOT Use)</i>		4		STV/Ralph Whitehead Associates (STV)
		5		Columbia Engineering and Services, Inc.
		6		International Design Services Global, Inc. (IDS)
		7		
SUBMITTING FIRMS				
AMEC Environment & Infrastructure, Inc.	(RANKING)	6	2	
CDM Smith, Inc.	Sum of Individual Rankings	8	4	
Columbia Engineering and Services, Inc.	Group Ranking	10	6	
International Design Services Global, Inc. (IDS)		11	7	
So-Deerp, Inc.		5	1	
STV/Ralph Whitehead Associates (STV)		9	5	
TBE Group, Inc. (TBE)		7	3	



#1

**STV** - STV is a well-established business- one of the largest private firms in the US. They have substantial revenue and resources. STV does have extensive history of litigation. The staff of STV has multiple years of experience in various work areas. Sub-consultants have extensive experience with GDOT CEI inspections services, as well as design on GDOT projects. The overall team has very little GDOT presence (past GDOT employees). Also, the prime consultant has very little experience on GDOT projects. The STV staff has 100% availability if awarded this contract. They display a sound QA/QC program and intent to meet or surpass the DBE/EEO goal. The team includes Railroad contacts located in NS and CSX offices. Also they claim to be an industry leader in providing detailed utility special provisions.

**Columbia**- Columbia, as a company, has 50 years of experience, so they are well established. Collectively the Columbia team has over 170 employees in the Atlanta area alone. Columbia lists no cases of litigation. The staff of the Columbia team has multiple years of engineering experience and many certifications. The prime has performed utility coordination services on several GDOT projects (Archer Western Design Build). The sub consultant team has extensive GDOT project experience as design build lead firm, and SUE contracts. Columbia's team has no former GDOT presence (retirees). Columbia has ample work load availability. They have contacts in the utility world (GDOT, local governments). Columbia has displayed a sound QA/QC program. The team offers prequal. in SUE and Construction Supervision and offer land acquisition services.

**SO DEEP**- SO Deep began as the nation's first SUE firm and has proven to be a leader in that service. They are a stable firm (32 yrs.), well-staffed, with substantial average revenues. Sub consultants have disclosed involvement in multiple litigation cases over the past 10 yrs. The So Deep team has numerous years of engineering experience. They have several past GDOT employees on staff, and both prime and subs have extensive experience working on GDOT projects. So Deep currently performs on call SUE services, as well as on call 3.10 utility coordination services. They've performed util. coordination in District 3 and 4 and also have personnel working full time in GDOT utility offices. SO Deep subs have performed utility design and utility inspection on GDOT projects. So Deep has the capability to handle a 40% surge in work load. So Deep provides advanced training to existing personnel. They have a "Master Quality Management Plan" and well developed QA/QC checklist. So Deep performs the 3.10 on call utility coordination contract and the current SUE on call contract. SO Deep has demonstrated the ability to meet and surpass DBE goals. While performing current 3.10 contract, So Deep has provided training on SUE best practices; accomodation of utilities within public right of way; utility impact identification, analysis, avoidance, and resolution; utility locate request notification best practices; and highway plan reading. Currently developing SUE training course and presentation to the GDOT District 3 Utility office (utility routing plan)

#1

**CDM Smith**- CDM Smith is a well-established company, being in service for 66 years. Comprised of over 5000 employees, they are adequately staffed and show more than 1 billion in average revenues. CDM Smith has multiple litigation cases over the past 10 years in excess of \$500,000. The staff of CDM Smith contains many years of experience and several retired GDOT employees with upper management experience and knowledge of GDOT policies and procedures. As the prime, CDM Smith has varied experience on GDOT project in construction experience, utility design/permitting, and project design services. In contrast, sub consultant team members do not list any GDOT project experience. CDM Smith proves local availability in all GDOT districts. They have ample workload availability. CDM Smith's QA/QC policy models all GDOT QA/QC guidelines (UAM, GDOT QA/QC, and GDOT Design Policy Manual) As a plus, CDM Smith offers 3d renderings and drive through simulation services to help the public understand need, purpose, and details of the projects. They also have NEPA experience, with 2 district on call environmental service contracts.

**IDS Global**- IDS Global is a young business with small revenue and limited employees. IDS Global has provided SUE services and utility design services (water/sewer), as well as assistance with utility aid packages for small municipalities on GDOT projects. IDS Global lists no litigation. The IDS team, as a whole, has vast amounts of engineering experience. IDS Global has performed work on GDOT projects (water/sewer design, Util. Aid work). They have performed work on the current SUE contract (So Deep) and the util. coordination contract (TBE Group). In contrast, the sub consultant team shows no GDOT project experience. Also this team has no prior GDOT employee experience (retiree). IDS Global has proven capable of performing SUE work for GDOT contracts. IDS and R2T are DBE certified. The team, as a whole, has small staff availability for this contract. The IDS Global team has experience involving railroad and right of way issues that may be helpful while performing this contract.

**AMEC**- AMEC is a well-established engineering firm, being in business for over 60 years. They are adequately staffed (350 in GA alone) with substantial revenue and resources (564.2 million avg.) AMEC listed several litigation cases and mentioned occasions where contracts have been cancelled. AMEC staff has many years of engineering experience and a strong GDOT presence, including 6 retired District Utility Engineers and utility coordinators. AMEC (prime) currently performs as one of the on call 3.0 utility coordination firms and has offered assistance to GDOT in everything from VE studies, to utility coordination, CEI services, and training GDOT personnel. Sub consultants on the AMEC team have performed extensive services to GDOT as well (Sue services, CEI services, and as lead design build consultant) AMEC has proven multiple cases of cost savings for GDOT (prior rights issues). AMEC employees are currently training GDOT employees in several District Offices. All AMEC staff are employed solely for this contract so they have 100% availability. AMEC has established Client Care Program as part of their QA/QC Policy.

#1

**TBE Group**- Having opened in 1984, TBE Group is a well-established engineering firm with access to over 7000 employees. In the past several years, TBE has received 11 FHWA awards for utility relocation and accommodation. TBE has large staff with former GDOT/FHWA/Utility owner experience. TBE (prime) currently performs on the 3.10 on call utility coordination contract providing coordination on GDOT projects, utility and construction inspection services, as well as training for GDOT. In addition, TBE developed a construction staking and layout training for GDOT and is currently performing a review of the GDOT water/sewer specs, work on a UAS tool, and periodically completing utility estimates for the ADHS project. In contrast, sub consultant team members listed very little GDOT project experience. As stated before, TBE is currently performing on the 3.10 contract in various areas. They have adequate staff availability. TBE has nationwide experience with Department of Transportations that benefit with information sharing at GDOT.

### Evaluation Criteria

# EVALUATOR 2

Evaluation Criteria

Evaluation Criteria		Stability and Resources of Firm					Sustainability					Evaluator 2 Comments					Weaknesses	
		Maximum Points allowed =					Evaluator 2 Individual					Strengths						
		20	15	10	5	0	20	15	10	5	0	Total Score					Ranking	
SUBMITTING FIRMS		20	15	10	5	0	20	15	10	5	0							
AMEC Environment & Infrastructure, Inc.		20	15	10	5	0	20	15	10	5	0	1					PM has 32 years of GDOT experience with significant amount of time working in the area of utilities. Entire team has significant experience administering the 3.10 Utility Coordination program. This team has extensive resources to support statewide program delivery.	Prime consultant's relevant GDOT Utility Coordination experience is primarily as a sub contractor. Prequalification sheets for the subs are not in the package.
CDM Smith, Inc.		20	15	10	5	0	20	15	10	5	0	4					Team has the resources to support statewide project implementation. Team has a well defined QC/QA process. Team has enhanced design capabilities in specialized areas.	Unlimited "traditional" GDOT project experience with utility coordination. QC/QA process is not well defined for individual tasks.
Columbia Engineering and Services, Inc.		20	15	10	5	0	20	15	10	5	0	6					Ability/willingness to train local agencies would be beneficial component of the delivery of this project	Only the Prime is 3.10 prequalified. All documented experience is as a subconsultant. Switzer, Inc. is not POP certified. Small staffing levels will not provide adequate coverage for statewide project delivery.
International Design Services Global, Inc. (IDS)		20	15	10	5	0	20	15	10	5	0	7					Team has a wealth of relevant project experience. Team is currently administering statewide implementation of this program. Team has a rigorous QC/QA process with resources to support statewide implementation.	
So-Deep, Inc.		20	15	10	5	0	20	15	10	5	0	1					PM has significant DOT experience with utility coordination and construction management. Team offers unique design capabilities for natural gas facilities. Team has a well defined QC/QA process with its "Responsibility Matrix". Team has direct contacts with CSX and Norfolk Southern Railway Corporations.	Much of the team's relevant project experience is in other states - limited relevant GDOT project experience. Team may not be able to support statewide project implementation with proposed level of Utility Coordination resources.
STV/Ralph Whitehead Associates. (STV)		20	15	10	5	0	20	15	10	5	0	5					Team has significant resources to support statewide project implementation. Team has a well defined QC/QA process. Firm has significant relevant GDOT project experience.	PM lacks relevant GDOT project experience.
TBE Group, Inc. (TBE)		20	15	10	5	0	20	15	10	5	0	3						
		20	15	10	5	0	20	15	10	5	0	100 %						

Evaluation Criteria		Stability and Resources of Firm				Ability / Qualification				Evaluator 2 Comments	
		Y	N	Y	N	Y	N	Y	N		
SUBMITTING FIRMS		Maximum Points allowed = 40				Evaluator 2 Ranking				Strengths	
AMEC Environment & Infrastructure, Inc.		20	45	35	100	1	1	1	1	Prime consultant's relevant GDOT Utility Coordination	
CDM Smith, Inc.		20	40	30	80	4	4	4	4	Team has the resources to support statewide project	
Columbia Engineering and Services, Inc.		20	30	30	60	6	6	6	6	Entire team is 3,10 prequalified	
International Design Services Global, Inc. (IDSG)		15	30	30	60	7	7	7	7	Ability/willingness to train local agencies would be	
Se-Deep, Inc.		20	45	35	100	1	1	1	1	Team has a wealth of relevant project experience. Team is	
STV/Reich Whitehead Associates (STV)		20	35	30	85	5	5	5	5	PM has significant DOT experience with utility coordination	
TBE Group, Inc. (TBE)		20	40	35	95	3	3	3	3	Team has significant resources to support statewide project	
Maximum Points allowed =		20	45	35	100	%	%	%	%	Much of the team's relevant project experience is in other	
										PM lacks relevant GDOT project experience.	

## EVALUATOR 2

GDOT Selection Committee Scoring and Overall Ranking of Submittals						Step One
SUBMITTAL TYPE: STATEMENT OF QUALIFICATIONS FOR Utility Coordination						1
***** DATE FOR COMPLETION OF THIS EVALUATION: 03/26/13 *****						2
Step 1 - Individual Committee Member Scoring based on Published Criteria						3
						4
<i>(This Page For eDOT Use)</i>						5
(RANKING)						6
Sum of						7
Individual						
Group						
Rankings						
Ranking						
SUBMITTING FIRMS						
AMEC Environment & Infrastructure, Inc.						5
CDM Smith, Inc.						8
Columbia Engineering and Services, Inc.						10
International Design Services Global, Inc. (IDS)						11
So-Deep, Inc.						5
STV/Ralph Whitehead Associates (STV)						9
TBE Group, Inc. (TBE)						7
						3

#2

Columbia

Strengths

Each member 3.00 Pre Qual

So Deep

Width of <sup>asset</sup> GDOT Utl Coordination  
experience

Resources to facilitate Statewide  
Coordination

"Rigorous QC/QA process"

TBE Carlos

Team Resources to facilitate  
Statewide Coordination  
Defined QA/QC process

CDM Smith

Resources to facilitate  
Statewide Coordination  
Well Defined QC/QA process  
Enhanced Design Capabilities

Weaknesses

Limited "traditional"

GDOT project experience

• No defined QC/QA process

PM new to GA

PM has limited  
GDOT project exp  
No Pre Qual sheets  
for subs?

#2

## 0 IDS GLOBAL

### Strengths

- A Sub specializing in Water/Power Design
- \* Only Prime is 3.10 Pre Qual  $\Rightarrow$

### Weaknesses

Staffing - 23 employees ind. subs

Sweitzer not PDP Certified?

Offer to train locals

IDS Currently sub to So-Deep &

TBE on 4 of 5<sup>th</sup> projects

———— Detailed QC/QA process  
w/ independent analysis

## 0 amec

PM has 32 yrs GDOT experience

13 of 5 3.10 Pre qualified

Extensive team/resources

## 0 STV

- PM has extensive gov't (DOT) experience in CST & UTL coordination

Most work is in South Carolina

- New insights from SC DOT?

Familiarity w/ GDOT processes?

- Natural Gas Design

- Works for Colonial Pipeline

- Responsibility Matrix (QC/QA)

- Direct contacts w/ CST & NS



OVER 60 YRS.

AMEC  
STABIL. + RESOURCES

STRENGTH

ADEQUATE STAFFING  
SUBSTANTIAL REVENUE + RESOURCES  
WELL STAFFED

WEAKNESS  
CANCELLED CONTRACTS  
LITIGATION

EXPERIENCE + QUALIF.

STRENGTH

STRONG GDOT PRESENCE  
MULTIPLE YRS. EXPERIENCE  
PRIME - STATEWIDE UTIL. COORD.  
FOR 3.10 GDOT  
2) UE STUDIES GDOT  
3) CEI SERVICES GDOT

SUB GDOT EXPERIENCE

1) SUE SERVICES  
2) CEI SERVICES  
3) LEAD DESIGN BUILD CONSULTANT

WENS

SUITABILITY

STR.

EXAMPLES OF GDOT SAVINGS  
TRAINING GDOT EMPLOYEES (DISTRICT OFFICES)  
ALL EMPLOYED SOLELY FOR THIS CONTRACT  
CLIENT CARE PROGRAM BA/QC

WENS

## AMEC

### S+R

AMEC IS A WELL ESTABLISHED ENG. FIRM, BEING IN BUSINESS FOR OVER 60 YRS. THEY ARE ADEQUATELY STAFFED W/ SUBSTANTIAL REVENUE & RESOURCES.  
(350 IN GA ALONE) (\$564.2 MILLION AVG.)

AMEC LISTED SEVERAL LITIGATION CASES AND MENTIONED OCCASIONS WHERE CONTRACTS HAVE BEEN CANCELLED.

### E+Q

AMEC STAFF HAS MANY YRS ENGINEERING EXPERIENCE & A STRONG GDOT PRESENCE, INCLUDING 6 RETIRED DISTRICT UTIL. ENGINEERS & UTIL. COORDINATORS. ~~THE~~ AMEC (PRIME) CURRENTLY PERFORMS AS ONE OF THE ON CALL 3.10 UTIL. COORD. FIRMS AND ~~OFF~~ HAS OFFERED ASSISTANCE TO GDOT IN EVERYTHING FROM VE STUDIES, TO UTIL. COORD., CEI SERVICES, & TRAINING GDOT PERSONNEL. SUB CONSULTANTS ON THE AMEC TEAM HAVE PERFORMED EXTENSIVE SERVICES TO GDOT AS WELL. (SUE SERVICES, CEI SERVICES, AND AS LEAD DESIGN BUILD CONSULTANT)

### SUIT

AMEC HAS PROVEN MULTIPLE CASES OF COST SAVINGS FOR GDOT (PRIOR RIGHTS ISSUES) AMEC EMPLOYEES ARE CURRENTLY TRAINING GDOT EMPLOYEES IN SEVERAL DISTRICT OFFICES. ALL AMEC ~~EMPLOYEES~~ <sup>STAFF</sup> ARE EMPLOYED SOLELY FOR THIS CONTRACT SO THEY HAVE 100% AVAILABILITY. AMEC HAS ESTABLISHED CLIENT CARE PROGRAM AS PART OF THEIR QA/QC POLICY.

66 YRS.

## CDM SMITH STABIL. + RESOURCES

### STRENGTH

WELL ESTABLISHED - 66 YRS.  
ADEQUATE STAFFING + REVENUE

### WEAKNESS

~~STATE REVENUE~~  
LITIGATION

### EXPERIENCE + QUALIF.

#### STRENGTH

UAST. EXP. YRS.

GDOT PRESENCE

(PRIME) GDOT EXPERIENCE (PROJ.)

1) CONSTR. INSPECTION

2) UTIL. DESIGN, PERMITTING ON GDOT PROJ.

3) PROJ. DESIGN SERVICES

WKNS PROJ.  
(SUB) GDOT EXPERIENCE

### SUITABILITY

#### STR.

- LOCAL AVAILABILITY IN ALL GDOT DISTRICTS
- AMPLE WORKLOAD AVAIL.
- QA/QC INCORPORATES ALL GDOT QA/QC GUIDELINES (VAM, GDOT QA/QC, DESIGN POLICY MANUAL)
- 3D RENDERINGS + DRIVE THROUGH
- NEPA EXPERIENCE

#### WKNS

NO SPECIAL QUALITIES

2

## CDM SMITH

S+Q - CDM SMITH IS A WELL ESTABLISHED COMPANY, BEING IN SERVICE FOR 66 yrs. COMPRISED OF OVER 5000 EMPLOYEES, THEY ARE ADEQUATELY STAFFED + BOAST MORE THAN 1 BILLION IN AVERAGE REVENUES. CDM SMITH HAS MULTIPLE LITIGATION CASES OVER THE PAST 10 YRS. IN EXCESS OF \$500,000

E+Q THE STAFF OF <sup>MANY YEARS</sup> CDM SMITH CONTAINS ~~THE~~ EXPERIENCE + AND SEVERAL RETIRED GDOT EMPLOYEES W/ UPPER MANAGEMENT EXPERIENCE + KNOWLEDGE OF GDOT POLICIES + PROCEDURES. AS THE PRIME, CDM SMITH HAS VARIED EXPERIENCE ON GDOT PROJECTS IN 1) CONSTRUCTION INSPECTION, 2) UTIL. DESIGN, PERMITTING 3) PROJ. DESIGN SERVICES. IN CONTRAST, SUB CONSULT. TEAM MEMBERS DO NOT ~~SHOW~~ LIST ANY GDOT PROJ. EXPERIENCE.

SUIT. CDM SMITH PROVES LOCAL AVAILABILITY IN ALL GDOT DISTRICTS. THEY HAVE AMPLE WORKLOAD AVAILABILITY. CDM SMITH QA/QC POLICY MODELS ALL GDOT QA/QC GUIDELINES (VAM, GDOT QA/QC, + GDOT DESIGN POLICY MANUAL) AS A PLUS, CDM SMITH OFFERS 3D <sup>RENDERINGS</sup> ~~STATIONING~~ + DRIVE THROUGH SIMULATION SERVICES TO HELP THE PUBLIC UNDERSTAND NEED, PURPOSE, + DETAILS OF THE PROJECTS. THEY ALSO HAVE EXTENSIVE NEPA EXPERIENCE, WITH 2 DISTRICT ON CALL ENV. SERVICES CONTRACTS.

50 YRS.

COLUMBIA ENG.  
STABIL. & RESOURCES

STRENGTH

NO LITIGATION  
50 YRS.

WEAKNESS

SMALL STAFF  
SMALL REVENUE

EXPERIENCE + ~~WKS~~ QUALIF.

STRENGTH

MULTIPLE YRS STAFF EXP.  
PRIME - GDOT UTIL. DESIGN

WKS

NO GDOT PRESENCE  
LITTLE DOT PROJ. EXP.  
UTIL. COORD.

SUB. GDOT EXP. DESIGN BUILD  
SUE SERVICES

SUITABILITY

STR.

LAND ACQ. SERVICES (COLUMBIA)  
EXTENSIVE CONTACTS (SUE,  
WORK LOAD AVAIL.  
THOROUGH QA/QC  
PRE-QUAL. SUE/CONSTR. SUPERVISION

WKS

4R COLUMBIA, AS A COMPANY HAVE 50 YRS. EXPERIENCE, SO THEY ARE WELL ESTABLISHED. THE OVERALL TEAM LISTS A SMALL STAFF & SMALL AVERAGE REVENUE, WHICH ARE OF A CONCERN WHEN TAKING ON A CONTRACT OF THIS MAGNITUDE. COLUMBIA LISTS NO LITIGATION.

4Q THE STAFF ON THE COLUMBIA TEAM HAVE MULTIPLE YRS. EXPERIENCE & MANY CERTIFICATIONS. THE PRIME HAS PERFORMED UTIL. COORD. SERVICES ON SEVERAL GDOT PROJECTS (ARCHER-WESTERN DESIGN BUILD) SUB CONSULTANT TEAM HAVE EXTENSIVE GDOT EXPERIENCE AS DESIGN BUILD LEAD FIRM, & SUE ~~CONTRACTS~~ CONTRACTS. COLUMBIA'S TEAM HAS NO FORMER GDOT PRESENCE. (RETIRED)

UIT. COLUMBIA HAS AMPLE WORK LOAD AVAILABILITY. THEY HAVE EXTENSIVE CONTACTS IN THE UTILITY WORLD (GDOT, LOCAL GOVT PROJ.) COLUMBIA HAS ~~WKS~~ DISPLAYED A SOUND QA/QC PROGRAM. TEAM OFFERS PREQU. IN SUE & CONSTRUCTION SUPERVISION & OFFER LAND ACQUISITION SERVICES.

5 yrs.

IDS GLOBAL  
STABIL. + RESOURCES



STRENGTH

SUE EXPERIENCE, WATER/SEWER DESGN  
NO LITIGATION

WEAKNESS

YOUNG BUSINESS/LACK OF EXPR.  
SMALL STAFF  
SMALL REVENUE

EXPERIENCE + QUALIF.

STR.

MAST AMT. EXPERIENCE  
PRIME - WORK ON GDOT  
SUE CONTRACT, UTIL.  
COORD. CONTRACT.

WENS

- NO GDOT PRESENCE ON  
STAFF.  
NO SUB. GDOT PROJ. EXPR.

SUITABILITY

STR.

SUE CAPABILITIES  
CERTIFIED DBE - ALSO R2T  
RAILROAD/ROW EXPERIENCE

WENS

SMALL STAFF AVAIL.

11-0978102  
Engineer's Computer Doc  
STANDARDLER

## IDS GLOBAL

S+R - IDS GLOBAL IS A YOUNG BUSINESS WITH SMALL REVENUE + FEW EMPLOYEES. IDS GLOBAL HAS PROVIDED SUE SERVICES + UTIL. DESIGN SERVICES (WATER + SEWER), AS WELL AS ASSISTANCE W/ UTILITY AID PACKAGES FOR SMALL GOV'TS ON GDOT PROJECTS. IDS LISTS NO LITIGATION.

E+Q - THE IDS TEAM, AS A WHOLE, HAS VAST AMOUNTS OF ENGINEERING EXPERIENCE. IDS HAS PERFORMED WORK ON GDOT PROJ. (WATER/SEWER DESIGN, UTILITY AID WORK) THEY HAVE PERFORMED WORK ON THE CURRENT SUE CONTRACT (SO-DEEP) + THE UTIL. COORD. CONTRACT (TBE, SO-DEEP) IN CONTRAST THE SUB CONSULT. TEAM SHOWS NO GDOT PROJ. EXPERIENCE. ALSO, THIS TEAM HAS NO PRIOR GDOT EMPLOYEE EXPERIENCE. (RETIRE)

SUIT. - IDS GLOBAL HAS PROVEN CAPABLE OF PERFORMING SUE WORK FOR GDOT CONTRACTS. ~~THE~~ IDS + R2T ARE DBE CERTIFIED. ~~THE~~ THE TEAM, AS A WHOLE, HAVE SMALL STAFF AVAILABILITY FOR THIS CONTRACT. IDS GLOBAL TEAM HAS EXPERIENCE INVOLVING RAILROAD + ROW ISSUES, THAT MAY BE HELPFUL WHILE PERFORMING THIS CONTRACT.

32 YRS

SO DEEP  
STABIL. + RESOURCES

STRENGTH

NATION'S 1ST SUE FIRM

32 YRS.

WELL STAFFED - 69

AMPLE REVENUE

WEAKNESS

~~AMPLE REVENUE~~

LITIGATION / SUBS

EXPERIENCE + QUALITY

STRENGTH

~~PREVIOUS GDOT / FHWA / UTIL. COORD. STAFF~~

~~VAST AMOUNT EXPERIENCE / YRS~~

~~PRIME PROJ. COORDIN. ON GDOT PROJ.~~

~~100% PROJECTS / CONSTR. COORD. AN~~

~~GDOT PROJ.~~

~~GOOD REVENUE~~

~~ADHS PROJ.~~

PREVIOUS GDOT EMPLOYEES ON STAFF (RELEVANT)

MULTIPLE YRS STAFF EXP.

ON CALL GDOT SUE SERVICES

ON CALL 3.10 SERVICES

GDOT PROJ. EXPERIENCE (PRIME)

UTIL. COORD. (D3)

UTIL. INSPECTION (DA)

IN OFFICE PERSONNEL

SUB EXPERIENCE

UTIL. DESIGN ON GDOT PROJ.

UTIL. INSP

W/KNS

~~NO SUBS. WORK~~

~~GDOT PROJECTS~~

SUITABILITY

STRENGTH

HANDLE 40% SURGE IN WORK.

ADVANCED TRAINING

"MASTER QUALITY MANAG. PLAN QA/QC CHECKLIST

CURRENTLY 3.10 ON CALL + SUE ON CALL

DEMONSTRATED ABILITY TO MEET + SURPASS

DBE GOAL

PROVIDED TRAINING FOR GDOT

1) SUE BEST PRACTICES

2) ACCOM. OF UTILS. W/IN ROW

3) UTIL. LOCATE REQUEST

WEAKNESS



## SO DEEP

S+R - SO DEEP ~~IS THE~~ <sup>BEGAN AS</sup> THE NATION'S FIRST ~~SUE~~ SUE FIRM AND HAS PROVEN TO BE A LEADER IN THAT SERVICE. THEY ARE A STABLE FIRM (32 yrs), WELL STAFFED, ~~W~~ WITH SUBSTANTIAL AVERAGE REVENUES. SUB CONSULTANTS HAVE DISCLOSED INVOLV. IN ~~SEVERAL~~ MULTIPLE LITIGATION CASES OVER PAST 10 YRS.

E+Q - SO DEEP TEAM HAS NUMEROUS YEARS OF ENG. EXPERIENCE. THEY HAVE MULTIPLE ~~ENG.~~ PAST GDOT EMPLOYEES ON STAFF, AND BOTH PRIME + SUBS HAVE EXTENSIVE EXPERIENCE WORKING ON GDOT PROJECTS. SO DEEP CURRENTLY PERFORMS ON CALL SUE SERVICES, AS WELL AS ON CALL UTIL. COORDINATION 3.10 SERVICES. THEY'VE PERFORMED UTIL. COORD. IN DIST. 3 + 4 AND ALSO HAVE PERSONNEL WORKING FULL TIME IN GDOT UTILITY OFFICES. SO DEEP SUBS HAVE PERFORMED UTIL. DESIGN + UTIL. INSPECTION ON GDOT PROJECTS.

SUIT. - SO DEEP HAS CAPABILITY TO HANDLE 40% SURGE IN WORK LOAD. ~~THE~~ SO DEEP PROVIDES ADVANCED TRAINING TO EXIST. PERSONNEL. THEY HAVE A "MASTER QUALITY MANAGEMENT PLAN" AND WELL DEVELOPED QA/QC CHECKLIST. SO DEEP PERFORMS THE 3.10 ON CALL UTIL. COORD. CONTRACT + THE CURRENT SUE ON CALL CONTRACT. SO DEEP HAS DEMONSTRATED THE ABILITY TO MEET + SURPASS DBE GOALS, WHILE PERFORMING CURRENT 3.10 CONTRACT. SO DEEP HAS PROVIDED TRAINING ON SUE BEST PRACTICES, ACCOM. OF UTILS. WITHIN PUBLIC ROAD ROW; UTIL. IMPACT IDENTIFICATION, ANALYSIS, AVOIDANCE, + RESOLUTION; UTILITY ~~RELOCATE~~ REQUEST NOTIFICATION BEST PRACTICES; + HWY PLAN READING. CURRENTLY DEVELOPING SUE TRAINING COURSE + A PRESENTATION TO THE GDOT DIST. 3 UTIL. OFFICE (UTIL. ROUTING PLAN.)

101 YRS

STV

1

## STABIL. + RESOURCES

### STRENGTH

WELL ESTABLISHED - ONE  
OF LARGEST PRIV. FIRMS  
IN US

- SUBSTANTIAL REVENUE + RESOURCES

### WEAKNESS

MULTIPLE CASES

## EXPERIENCE + QUALIF

### STRENGTH

MULTIPLE YRS STAFF EXPER.  
SUB EXP. (GDOT) CEI INSPECT. SERVICES  
- DESIGN ON GDOT PROJECTS.

### WKS

- VERY LITTLE GDOT PRESENCE  
- LITTLE GDOT EXPERIENCE ON  
PROJECTS (PRIME)

## SUITABILITY

### STR.

- RR CONTACTS - WORK DIRECTLY  
OUT OF NS + CSX OFFICES  
- 100% AVAILABILITY  
- INDUSTRY LEADER IN PROVIDING  
DETAILED UTIL. SPECIAL PROVISIONS

### WKS

STV IS A WELL ESTABLISHED BUSINESS - ONE OF THE LARGEST PRIV.  
FIRMS IN THE US. THEY HAVE SUBSTANTIAL REVENUE + RESOURCES.  
STV DOES HAVE EXTENSIVE HISTORY OF LITIGATION.

THE STAFF OF STV HAS MULTIPLE YRS OF EXPERIENCE IN VARIOUS  
WORK AREAS. SUB-CONSULTANT'S HAVE EXTENSIVE EXPERIENCE WITH  
GDOT CEI INSPECT. SERVICES, AS WELL AS DESIGN ON GDOT PROJECTS.  
THE OVERALL TEAM HAS VERY LITTLE GDOT PRESENCE (PAST GDOT EMPLOYEES)  
ALSO, THE PRIME CONSULTANT HAS VERY LITTLE EXPERIENCE ON  
GDOT PROJECTS.

STV STAFF HAS 100% AVAILAB. IF AWARDED THIS CONTRACT, THEY DISPLAY  
A SOUND QA/QC PROGRAM + INTENT TO MEET OR SURPASS THE DBE/EEG GOAL.  
THE TEAM INCLUDES RR CONTACTS LOCATED IN NS + CSX OFFICES. ALSO THEY CLAIM  
TO BE AN INDUSTRY LEADER IN PROVIDING DETAILED UTIL. SPECIAL  
PROVISIONS.

16 YRS.

## TBE STABIL. + RESOURCES

### STRENGTH

11 FHWA AWARDS UTIL. RELOC.  
+ ACCOM.

DEVELOP VIA DOCUMENT  
DEVELOP AVOIDING UTIL. PROT. IMPACTS  
DEVELOP CONSTRUCT. LAYOUT + STAKING

ESTABLISHED - 16 YRS.

WELL STAFFED

AMPLE REVENUE - 67 MIL.

### WEAKNESS

LITIGATION

## EXPERIENCE + QUALIFICATIONS

### STRENGTH

FORMER GDOT/FHWA/UTIL. STAFF  
VAST AMT. EXPERIENCE

PRIME PROT. EXPERIENCE -

- 1) COORD. ON GDOT PROT./UTIL. + CONSTR.
- 2) LAYOUT PROGRAM
- 3) GDOT SPEC. REVIEW
- 4) ADHS PROT.

### WEAKNESS

NO SUB GDOT PROJECTS

## SUITABILITY

### STR.

CONSTR. LAYOUT TRAINING, UAS TOOL  
STAFF AVAILABILITY SPECS. WATER/SEWER  
NATIONWIDE EXPERIENCE - INFO. SHARING

### WENS

## TBE

2

S+R

OPENED IN 1984, TBE IS A WELL ESTABLISHED ENG. FIRM W/ ACCESS - TO NEARLY 7000 EMPLOYEES. IN PAST SEVERAL YEARS, TBE HAS REC'D 11 FHWA AWARDS FOR UTIL. RELOC. + ACCOMODATION. WITH AVG. REVENUE OF 67 MILLION,

TBE HAS LARGE STAFF <sup>WITH</sup> ~~THE~~ FORMER GDOT / FHWA / UTIL. OWNER EXPERIENCE. TBE (PRIME) ~~THE~~ CURRENTLY PERFORMS ON THE 3.10 ON CALL UTIL. COORD CONTRACT PROVIDING COORD. OF GDOT PROJECTS, UTILITY + CONSTRUCTION INSPECTION SERVICES, AS WELL AS TRAINING FOR GDOT. IN ADDITION, TBE DEVELOPED A CONSTRUCTION STAKING + LAYOUT TRAINING FOR GDOT, + IS CURRENTLY PERFORMING A REVIEW OF THE GDOT WATER/SEWER SPECS, WORK ON A VAS TOOL, AND PERIODICALLY COMPLETING ESTIMATES FOR THE ADHS PROJECT. IN CONTRAST, SUB CONSULT. TEAM MEMBERS LISTED VERY LITTLE GDOT PROJ. EXPERIENCE.

AS STATED BEFORE, TBE IS CURRENTLY PERFORMING ON 3.10 CONTRACT. IN ~~THE~~ VARIOUS AREAS, THEY HAVE ADEQUATE STAFF AVAILABILITY. TBE HAS NATION WIDE EXPERIENCE WITH DEPARTMENT OF TRANSPORTATION THAT BENEFIT W/ INFO. SHARING AT GDOT.

# EVALUATOR 3

Evaluation Criteria		Stability and Resources of Firm		Experience / Qualifications		Evaluator 3 Individual Ranking		Evaluator 3 Comments		Strengths		Weaknesses	
SUBMITTING FIRMS		Maximum Points allowed = 20	45	35	25	15	5						
TBE GROUP		19	45	35	25	15	5						
CDM SMITH		11	25	30	35	40	45						
STV INC		19	37	35	31	29	27						
AMEC		20	45	35	25	15	5						
IDS GLOBAL		9	20	20	19	18	17						
SO DEEP INC		20	45	33	28	23	18						
COLUMBIA ENGINEERING		18	35	35	35	35	35						

FIRM: COLUMBIA ENGINEERING		STRENGTHS	WEAKNESSES
Stability and Resources		Sound companies that has completed all completed CEI contracts.	Ability to provide resource in other areas.
Experience/Qualifications		Design engineers for water and sewer companies for their relocation work. Subconsultants had utility analysis on design build project.	No experience shown for working on a project with utility coordination. Lists utility coordination but no specifics.
Suitability		Experience Utility design team.	None.

FIRM: SO-DEEP INC	STRENGTHS	WEAKNESSES
Stability and Resources	Sound companies that has completed all completed CEI contracts.	None.
Experience/Qualifications	Company has experience personnel working in on current CEI contract with the State Utility Office. 3.10	None.
Suitability	Great Utility team.	Depend upon the subconsultant for additional resources.

FIRM: IDS GLOBAL	STRENGTHS	WEAKNESSES
Stability and Resources	Sound companies that completed their CEI contracts.	Did not detail information in A.2. Lack enough information to determine if the firm had the correct resources. Listed resources as if the subconsultant would be in charge of the CEI process. CDM has 5 active litigation.
Experience/Qualifications	None.	Lead Utility coordinator is with the subconsultant. No detail of resources working on projects.
Suitability	Knowledge of Subconsultant	Did not see list of additional staffing. Should have followed outline to make information better to understand.



FIRM: STV INC	STRENGTHS	WEAKNESSES
Stability and Resources	Sound companies that has completed all CEI contracts.	None.
Experience/Qualifications	Providing a former ADUE/Utility Liasion and Director of Field District that are former GDOT Employees. Providing Ex-DOT managers that was currently working on a Utility Contract with the State Utilities Office.	None
Suitability	Utility team knowledge and ability to provide additional resources.	None.

FIRM: CDM SMITH	STRENGTHS	WEAKNESSES
Stability and Resources	Strong Subconsultants	Did not detail information in A.2. Lack enough information to determine if the firm had the correct resources. Listed resources as if the subconsultants would be in charge of the CEI process.CDM has 5 active litigation.
Experience/Qualifications	Project Manager has design-build experience. Key Resources from other subconsultant has utility experience.	Did not provide key resources from CDM with utility coordination experience. They showed CI experience which is different than utility coordination experience. The prime project experience was design work and construction inspection.
Suitability	Provided detail of subconsultant experience in providing program insight and technical assistance.	The majority of the utility responsibility will belong to the subconsultant.

FIRM: TBE GROUP	STRENGTHS	WEAKNESSES
Stability and Resources	Sound companies that has completed all CEI contracts and have done utility work with the State Utilities Office.	None. Would like to see Annual revenue listed out by years.
Experience/Qualifications	Providing key resources that is currently working or have worked on a GDOT Utility CEI contract. Providing Ex-DOT manager is currently CEI project managers and inspectors.	None.
Suitability	TBE has shown the ability to conduct property research, developed a utility impact analysis matrix and completed utility adjustment schedules. TBE current works on GDOT CEI inspection contract and has provided detail services	None

BAP  
3-26

Firm: AMEC	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 Jamie	17	45	32
Evaluator #2 Patrick	20	45	35
Evaluator #3 Lee	20	45	35
Evaluator #4			
Evaluator #5			
Strengths:			
<p>Strong GDOT &amp; other presenters, experienced staff, perform on current contract - (prime) - VE studies &amp; CEI services.</p> <p>PM has 30+ GDOT utility experience team for utility coordination - all well qualified.</p> <p>Sub contractors are diverse - Arcadis - good design CEI service</p> <p>@ KCI - construction team, survey mapping team.</p> <p>already doing contract, no transition</p> <p>large size company</p>			
Weaknesses:			
<p>Stability &amp; Resources - litigation, listed <del>some</del> several cases and that caused the lower score</p> <p>Patrick - not worried about litigation</p>			

BAP

	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Firm: CDM Smith			
Evaluator #1 Jamie	17	36	32
Evaluator #2 Patrick	<del>20</del> 15	40	30
Evaluator #3 Lee	11	25	30
Evaluator #4			
Evaluator #5			
<p>Strengths: they have been in business, so stable  good sub <del>consultants</del> consultant  DB experience from PM</p>			
<p>Weaknesses: Stability - lack information for firm had  <del>enough</del> enough resources. Subs - in control  of CEI - subs consultants seem to be  leading project (Maryland) project advisor  lead package  Should be prime, more experience on  subs than prime. NOT AS much relevant  experience from the prime PM.</p>			

BAP

Firm: <del>XXX</del> Columbia Engineers	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 Jamve	17	30	34
Evaluator #2 Patrick	20	30	30
Evaluator #3 Lee	<del>18</del> 18	35	35
Evaluator #4			
Evaluator #5			

Strengths:

Team as a whole is a strong overall team, sub qual. 3-010, subs who do utility analysis. Firm is well established. offer land acquisition services - (the prime)

Weaknesses:

listed utility coordination, but provided no details on how or actual project experience - not what they actually did. Ability to provide other resource in other geographic (statewide) areas. Not as much relevant project information. no well defined QA/QC process. Has DB GOOT, But only 2 difference process.

Relevant ~~proj~~ project experience - no

BAP

Firm:	20 - Stability & Resources	45 - Experience & Qualifications	35- Suitability
International Design Services			
Evaluator #1 Jamie	11	25	26
Evaluator #2 Patrick	10	30	30
Evaluator #3 Lee	9	20	20
Evaluator #4			
Evaluator #5			
Strengths:			
Weaknesses:			
Small team. Small firm - 23 people total prime + subs. No way they can provide statewide services. lack of resources.			

BAP

Firm: <u>So Deep</u>	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 <u>Jamre</u>	<u>16</u>	<u>44</u>	<u>35</u>
Evaluator #2 <u>Patrick</u>	<u>20</u>	<u>45</u>	<u>35</u>
Evaluator #3 <u>LEE</u>	<u>20</u>	<u>45</u>	<u>33</u>
Evaluator #4			
Evaluator #5			
Strengths: <u>Sound company. working on <del>GE</del> contract</u> <u>good sub consultant team</u> <u>prior PM + team experience since they work</u> <u>on existing + wealth of relevant project experience</u> <u>QA/QC processes + good resources to</u> <u>facilitate statewide project coordination</u>			
Weaknesses: <u>stability goes back to litigations listed</u>			



BAP

Firm: <u>STV</u>	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 <u>Jamie</u>	<u>17</u>	<u>32</u>	<u>33</u>
Evaluator #2 <u>Patrick</u>	<u>20</u>	<u>35</u>	<u>30</u>
Evaluator #3 <u>Lee</u>	<u>19</u>	<u>37</u>	<u>35</u>
Evaluator #4			
Evaluator #5			
<p>Strengths: <u>Contacts with railroads that may help. QC/QA - responsibility matrix. SUE level work, sub - SET. mentioned a utility special provisions. water + sewer design.</u></p>			
<p>Weaknesses: <u>very little relevant <del>personal</del> <del>proj</del> experience. <del>Personal</del> <del>prime</del> Relevant + GDOT project experience - prime - org. chart - CSI, planning production - light on utility coordination.</u></p>			

BAP

Firm: TBE	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 Jamre	17	39	35
Evaluator #2 Patrick	<del>20</del> 20	<del>40</del> 40	<del>35</del> 35
Evaluator #3 Lee	19	45	35
Evaluator #4			
Evaluator #5			

Strengths:

Have existed contract, so they provide services. Special projects, include training for GOVT, private utilities & ~~private~~ campaigns - Utility Adjustment Schedule ~~at~~ → developing tool - Nationwide experience - good information by help us improve processes. QC/QA process. Entire team 3.10 qualified.

Weaknesses:

Litigation history  
PM ~~at~~ light on relevant project experience, ~~not detailed out~~ ~~not clean~~ ~~concerning~~ ~~PM~~ like the others,

BAP

Firm: Columbia Engineers	20 - Stability & Resources	45 - Experience & Qualifications	35- Suitability
Evaluator #1 Jamie	17	30	34
Evaluator #2 Patrick	20	30	30
Evaluator #3 Lee	19	37	35
Evaluator #4			
Evaluator #5			
Strengths:			
Weaknesses:			
<del>Information for history for the 600F employees was good. Subcontract</del>			

Top  
firms  
5

RFQ 484-030513 Utility Coordination

KO

Firm:	20 - Stability & Resources	45 - Experience & Qualifications	35- Suitability
AMEC			
Evaluator #1	17	45	32
Evaluator #2	20	45	35
Evaluator #3	20	45	35
Evaluator #4			
Evaluator #5			

Strengths:

S/R - Big firm, currently have current contract, <sup>stable to do the work.</sup> large size company

E/R strong road presence in retires; multiple years of exp. with staff; performed on the current contract as the Prime performed VE Studies & CEI services.

pm has 30+ years of road experience in utility coordination

Prime & sub consultants have qualified experience; subconsultants were diverse; Ace is could be used design & services on the CEI contract. K&T has done construction and have a survey team that could help with mapping

Weaknesses:

S/R Litigation

Firm: <i>CDM</i>	20 - Stability & Resources	45 - Experience & Qualifications	35- Suitability
Evaluator #1 <i>Jamie</i>	<i>17</i>	<i>36</i>	<i>32</i>
Evaluator #2 <i>Patrick</i>	<i>20 15</i>	<i>40</i>	<i>30</i>
Evaluator #3 <i>Lee</i>	<i>11</i>	<i>25</i>	<i>30</i>
Evaluator #4			
Evaluator #5			

## Strengths:

S/R - been in business 60+ years.  
 Good resources within their subconsultants.  
 Pm has design build experience.

## Weaknesses:

S/R Lacked information to determine if resources meets the contract needs. Sub consultants seem to be leading the project. Personnel mentioned was mainly Maryland's personnel. Project adviser is from Maryland, would like to have seen primary contacts from the Prime Consultant.

Pm does not have a lot of relevant experience, mostly with their sub consultants.

Firm: Columbia Engineering	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 <i>Daniel</i>	17	30	34
Evaluator #2 <i>Patrick</i>	20	30	30
Evaluator #3 <i>Lee</i>	<del>17</del> 18	<del>27</del> 35	35
Evaluator #4			
Evaluator #5			

## Strengths:

- S/R - Good firm, ~~on mobile office~~; well established firm.  
 - Been around since 1963.  
 - Team as a whole was strong.  
 - Team is <sup>pre-</sup>qualified in 3.10  
 - Diverse team; Walston has done a lot of sue work.  
<sup>suitability</sup> Walston (subconsultant) has done Utility Analysis.  
 provide Land acquisition services.

## Weaknesses:

- S/R one mobile office, did not mention if they have resources to provide stability in other areas.

- ~~Information provided for utility. Reason + staff~~  
 List utility coordination but no details.  
 - ~~Walston~~ provided projects, but no details to expound on what was done.  
 Little relevant project experience (List 2 Design build contracts) of a different nature than utility.

No well defined QC/QA process; lacked details.

## RFQ 484-030513 Utility Coordination

KD

Firm:	20 - Stability & Resources	45 - Experience & Qualifications	35- Suitability
<i>IDS</i>			
Evaluator #1 <i>Jamie</i>	<i>11</i>	<i>25</i>	<i>26</i>
Evaluator #2 <i>Patrick</i>	<i>15 10</i>	<i>30</i>	<i>30</i>
Evaluator #3 <i>Lee</i>	<i>9</i>	<i>20</i>	<i>20</i>
Evaluator #4			
Evaluator #5			
Strengths: <i>S/R</i> <del><i>Small team</i></del>			
Weaknesses: <i>S/R</i> <i>small team; 23 employees; Question firm's <del>stability</del> resources to provide utility coordination within the seven district areas.</i>			

	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Firm: <i>So-Deep</i>			
Evaluator #1 <i>Jamie</i>	<i>16</i>	<i>44</i>	<i>35</i>
Evaluator #2 <i>Patrick</i>	<i>20</i>	<i>45</i>	<i>35</i>
Evaluator #3 <i>Lee</i>	<i>20</i>	<i>45</i>	<i>33</i>
Evaluator #4	<del>20</del>	<del>45</del>	<del>35</del>
Evaluator #5			
<p>Strengths:</p> <ul style="list-style-type: none"> <li>- sound company</li> <li>- current knowledge of the process, working on a current utility contract.</li> <li>- great subcontractor team.</li> </ul> <p>pm <del>the</del> and team has project relevant experience, wealth of relevant project experience.</p> <p>Rigorous QA/QC process.</p> <p>Resources to facilitate statewide project coordination &amp; implementation.</p>			
<p>Weaknesses:</p> <p><i>Litigation - listed multiple cases.</i></p>			



Firm: STV	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 Jamie	17	32	33
Evaluator #2 Patrick	20	35	30
Evaluator #3 Lee	19	37	35
Evaluator #4			
Evaluator #5			

**Strengths:**

Contacts with CSX and ~~Southern~~ <sup>Northfolk</sup> Southern + Carolina Pipelines.

QC/QA section - well defined section.

Site level work (SEI) <sup>sub consultant</sup> strength.

stated as <sup>an</sup> industry leader in utility special provisions.

**Weaknesses:**

~~Very little~~

Primer ~~has~~ <sup>little</sup> ~~limited~~ project experience, but no details mentioned to verify relevance to proposed project.

Org chart geared heavily towards design + CEI and plan production. Light on utility coordination.

Firm: TBE	20 - Stability & Resources	45 - Experience & Qualifications	35 - Suitability
Evaluator #1 James	17	39	35
Evaluator #2 Patrick	20	40	35
Evaluator #3 Lee	19	45	35
Evaluator #4			
Evaluator #5			
<p>Strengths:</p> <p>S/R currently has a contract <sup>(3.10)</sup> with the Department.</p> <p>Team is prequalified in 3.10.</p> <p><u>Suitability</u> Special projects listed</p> <p>→ PDOT personnel training <del>and</del> utility owners and Contractors.</p> <p><u>currently</u> Developed and implemented training</p> <p>Review of the Department's water &amp; sewer specifications.</p> <p>Utilities Adjustment Schedule - Developing the tool.</p> <p>- Nationwide experience important for nationwide sharing.</p> <p>well defined <del>QA/QC</del> process</p>			
<p>Weaknesses:</p> <p>Litigation concerns.</p> <p>pm, little <sup>similar</sup> relevant project related experience,</p> <p>limited details to backup experience</p>			

Step 1 - Summary Comments  
RFQ 484-030513 Utility Coordination

FIRM: AMEC Environment & Infrastructure, Inc.	STRENGTHS	WEAKNESSES
Stability and Resources Experience/Qualifications Suitability	<p>Firm/team has many years of experience. Firm has adequate resources (350 in GA alone) to support project. Prime has experience performing on current utility contract, lead design/build consultant. Firm has performed VE Studies. Firm has strong GDOT presence. Team structured to support utility coordination- very good. Subconsultants on team are diverse and reputable- (Arcadis can be used for Design and KCI can be utilized in construction). Prime is substantial firm and very stable. Project manager has significant experience working in area of utilities, entire team has extensive experience in 3.10 utility coordination.</p>	<p>Litigation listed is a bit heavy. Entire team is not not 3.10 prequalified. Prime mentioned several instances where contracts had been cancelled.</p>

## Step 1 - Summary Comments

RFQ 484-030513 Utility Coordination

FIRM:	STRENGTHS	WEAKNESSES
CDM Smith, Inc.	Stable well established firm. Team has resources to support statewide project implementation. Firm presented defined QA/QC process. Firm provides local availability. Firm has extensive NEPA experience. Subconsultant key resources have prior experience in utility coordination.	Project manager does not appear to have a lot of prior experience on projects of this magnitude. PM has Design/Build experience (not need on this project). SOQ listed subconsultant (Moreland) as being in charge of project and appears to be performing the majority of work rather than the Prime. Project advisor is from Moreland, would have liked to see primary contact coming from the Prime. Majority of experience is with sub consultants rather than Prime. Did not present enough information to determine if firm has adequate resources to meet contract needs. Did not provide key resources from CDM with utility coordination experience- showed only construction inspection experience.
Stability and Resources Experience/Qualifications Suitability		

FIRM:	STRENGTHS	WEAKNESSES
Columbia Engineering	Overall very strong well established firm and team. Prime offers land acquisition services. Well established firm with long history. Firm has legal team. Strong team proposed, entire team is Area Class 3.10 prequalified. Diverse subcontractant team with varied experience (Wolverton performs Utility Analysis, a plus for this project).	Projects listed in SOQ were minimally relevant and similar to this type of project. Projects provided with description only, no details or specifics on project work. Could not see any direct relationship to utility coordination- did not show any experience for working on project with utility coordination. Did not have a well defined QA/QC process. Firms ability to provide resources in all districts appears to be limited, does not have statewide availability and capability.
Stability and Resources		
Experience/Qualifications		
Suitability		

Step 1 - Summary Comments  
RFQ 484-030513 Utility Coordination

FIRM: International Design Services Global, Inc.	STRENGTHS	WEAKNESSES
Stability and Resources Experience/Qualifications Suitability	Firm offers SUE experience and water/sewer design. Firm has proven SUE capabilities. Firm has railroad and Right-of-Way experience. IDS team has wide variety of engineering experience.	Firm/team does not have adequate resources for a project this size. Firm/team consist of twenty-three (23) people total- not sufficient for this project, does not appear to have sufficient resources to manage this statewide project. Only Prime is prequalified in 3.10. All documented experience is for subconsultants. Young business with minimal staff. Lead utility coordinator is subconsultant not the Prime, would have liked to see Prime with Lead coordinator. Did not provide details on resources working on project.

Step 1 - Summary Comments  
RFQ 484-030513 Utility Coordination

FIRM: So-Deep, Inc. Stability and Resources Experience/Qualifications Suitability	STRENGTHS	WEAKNESSES
	<p>So-Deep is the nations first (1st) SUE firm, in business for over 32 years, sound firm. Firm has previous working knowledge and experience of utility coordination, utility inspection. Good selection of subconsultants composing team. Subs have prior experience on utility design and utility inspection. Firm will handle 40% surge in work load. Project manager has prior experience working on existing utility coordination contract. Firm/team has excellent project experience. Good and well defined QA/QC process identified. Firm has sufficient resources to facilitate statewide coverage needed for this project.</p>	<p>Number of litigations for subconsultants is a major concern.</p>

Step 1 - Summary Comments  
RFQ 484-030513 Utility Coordination

Firm: STV/Ralph Whitehead Associates (STV)	STRENGTHS	WEAKNESSES
Stability and Resources; Experience/Qualifications; Suitability	STV is one of the largest private firms in the United States. Firm has substantial revenues and resources. SOQ states firm is an industry leader in utility special provisions. Firm has contacts with CSX RR which could be beneficial for project. QA/QC process well defined, presented a responsibility matrix. Sub-consultant (SEI) is knowledgeable of SUE level work (a plus).	Prime has minimal/limited similar project experience. Organizational chart presented geared toward design/CEI/Plan production not utilities- very light on utility coordination. Information provided for subconsultants (Wolverton in particular) could have been a little stronger.



Step 1 - Summary Comments  
RFQ 484-030513 Utility Coordination

FIRM: TBE Group, Inc. (TBE)	STRENGTHS	WEAKNESSES
<p>Stability and Resources; Experience/Qualifications; Suitability</p>	<p>Firm has received eleven (11) FHWA awards also developed UIA document. Firm has adequate resources, is well established with ample revenue. Firm has Area Class 3.10 contract. Prime has excellent experience, performing review of specs of water and sewer in addition to numerous other projects. Firm is developing the tool for Utility Adjustment Schedule. Prime has nationwide experience and contacts with other agencies/departments. Firm presented a well defined QA/QC process. Prime and all subconsultants are pre-qualified in area class 3.10.</p>	<p>Project manager has limited utility coordination experience. Project manager is new to the State of Georgia. Firm shows high level of pending litigation.</p>

Keith Golden, P.E., Commissioner



**GEORGIA DEPARTMENT OF TRANSPORTATION**

One Georgia Center, 600 West Peachtree Street, NW  
Atlanta, Georgia 30308  
Telephone: (404) 631-1000

April 2, 2013

**NOTICE TO SELECTED FINALISTS**

**To: AMEC Environmental & Infrastructure, Inc.  
CDM Smith, Inc.  
STV/Ralph Whitehead Associates  
So-Deep, Inc.  
TBE Group, Inc.**

Please send an e-mail confirming receipt of this notice to Rhonda Badgett (rbadgett@dot.ga.gov).

**Re: RFQ 484-030513 – Utility Coordination**

On behalf of the Selection Committee for the Request for Qualifications (RFQ) referenced above, we congratulate you and your firm on being selected as a finalist for further consideration. This notice shall serve as an official request for additional required information and action from finalists. As a finalist, your firm is required to:

- Presentation with the Selection Committee (90%)

The remaining tentative Revised Schedule of Events of the original RFQ is provided, below:

d. GDOT completes evaluation and issues notification and other information to finalist firms.	4/3/2013	-----
e. Deadline for submission of written questions from finalists (e-mail preferred)	4/8/2013	2:00 PM
f. GDOT Presentations from finalist firms	4/10/2013	See below

**Presentations**

The Presentation will occur on **Wednesday, April 10, 2013** at The Georgia Department of Transportation located at One Georgia Center, 600 West Peachtree Street, NW, 4<sup>th</sup> Floor, Room 409, Atlanta, Georgia 30308. The total number of representatives allowed in attendance per firm is a maximum of four (4), including the project manager, and the remaining persons of choice. Interviewees must check with GDOT staff for sign-in and directions for setup before entering the assigned room. The order of the Presentation was determined by random draw.

The Schedule is as follows:

	Presentation Starts	Presentation Ends	Q&A Starts	Q&A Ends
<b>First Presentation – TBE Group, Inc.</b> Room: 409, 4th Floor	8:30 A.M	9:00 AM	9:00 AM	9:10 AM
<b>Second IPresentation – AMEC</b> Room: 409, 4th Floor	9:30 AM	10:00 AM	10:00 AM	10:10 AM
<b>Third Presentation – So-Deep, Inc.</b> Room: 409, 4th Floor	10:45 AM	11:15 AM	11:15 AM	11:25 AM
<b>Fourth Presentation – STV/Ralph Whitehead Associates</b> Room: 409, 4th Floor	1:00 PM	1:30 PM	1:30 PM	1:40 PM
<b>Fifth Presentation – CDM Smith, Inc.</b> Room: 409, 4th Floor	2:00 PM	2:30 PM	2:30 PM	2:40 PM

The time allotted to each firm will not exceed forty (40) minutes to include: thirty (30) minutes for Presentation and ten (10) minutes for Presentation follow-up questions from the Selection Committee. Lengthy answers to questions from executives or sales staff that will minimal involvement in the project are discouraged. Members of the Selection Committee will be present during the Presentation. Other GDOT guests and stakeholders may be present for training purposes or Selection Committee support. Firms shall not address any questions, prior to the Interview, to anyone other than the designated contact.

#### **Final Selection Method**

Teams will be evaluated on their Interview, Past Performance and responses to questions from the committee. Final selection will be accomplished by using the sum of individual rankings from the Selection Committee.

The Evaluation Criteria for the remainder of the selection process are:

#### **Presentation - (90%)**

- A. What do you see as your vision of successful Utility Coordination? (35%)
- B. How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest? (10%)
- C. Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%)
- D. How would you address previously unknown conflicts discovered on construction? (20%)

#### **Past Performance - (10%)**

Conducted by the Department based on references submitted in the Statement of Qualifications.

Please address any questions you may have to Rhonda Badgett, and congratulations, again, to each of you!

rbadgett@dot.ga.gov  
Contract Specialist  
404-631-1431

OVERALL RANKING											
EVALUATION OF: Presentation		REQ 484-030513		1		SO-Deerp, Inc.					
**** DATE FOR COMPLETION OF THIS EVALUATION: 04/10/13 ****				2		AMEC					
Step 2 - GDOT Overall Ranking using Sum of Individual Rankings of Firms				3		CDM Smith					
				4		TBE Group, Inc.					
				5		STV/Ralph Whitehead Associates					
<i>(This Page For GDOT Use)</i>											
SUBMITTING FIRMS				(RANKING)							
				Sum of							
				Individual							
				Group							
				Rankings		Ranking					
				6		2					
AMEC				10		3					
CDM Smith, Inc.				3		1					
So-Deerp, Inc.				15		5					
STV/Ralph Whitehead Associates				11		4					
TBE Group, Inc.											

Step 2 Comments Summary  
RFQ 484-030513 Utility Coordination

<b>FIRM: AMEC</b>	<b>STRENGTHS</b>	<b>WEAKNESSES</b>
<b>Presentation</b>	<p>Experience of firm was a big factor, stated that coordinators will be 100% dedicated to project. Thorough knowledge of process. Experienced resources and ability to help train before sending all employees out in the field. Firm was very thorough in explaining Question #3- difference between reimbursable and non-reimbursable utility efforts, gave numerous examples for both categories. Quoted Utility Accommodation Manual almost verbatim. Very impressed with teams knowledge.</p>	<p>Firm did not fully exhibit they could handle a conflict of interest, did not provide sufficient details and specifics on how the firm would avoid or mitigate conflict of interest. Talked about identifying problems but did not go into detail on conflict or its resolution process. Did not discuss steps to resolve conflicts- was not very thorough in discussion in looking for a schedule to get back in line once conflict is recognized. Did not give steps to minimizing conflict, only gave basic information. Made no mention of escalation in the discussion. Was looking for more detail and explanation on dealing with utility companies. Talked about past experiences and interaction with utility companies, but did not provide much in the way of detail or specifics. Did not detail how they dealt with interaction with utility companies and steps taken by firm. Examples and more details would have been nice.</p>

Step 2 Comments Summary  
RFQ 484-030513 Utility Coordination

<b>FIRM:</b> CDM Smith, Inc.	<b>STRENGTHS</b>	<b>WEAKNESSES</b>
<b>Presentation</b>	Firm clearly understands the process involved. Team provided good explanation of QA/QC process. Firm provides annual conflict of interest training to employees. Excellent discussion on reimbursable and non-reimbursable utility coordination efforts, broke each area out and gave examples of each (only firm to provide this degree of detail). Team gave very informative discussion- discussing state code 32.6-170 and 23 CFR 645A. Talked about mediation process and gave details what firm should do if they were in the process. Working with So-Deep on current project- good experience. Very good and thorough presentation overall.	Firm did not bring people doing the work, brought upper management. Understood the process but did not bring any innovation or anything new to the table, nothing unique was presented.

Step 2 Comments Summary  
RFQ 484-030513 Utility Coordination

<b>FIRM: So-Deep, Inc.</b>	<b>STRENGTHS</b>	<b>WEAKNESSES</b>
<b>Presentation</b>	<p>Firm/team has extensive knowledge of GDOT manual. Coordination ideas presented were very good. Project manager indicated firms attendance at distribution meetings (very good idea) and other additional meetings- only firm to bring this idea to the table (a plus). Mentioned use of EDG (Electronic Data Guidelines) - a lot of plans have to be set in these guidelines so that is very helpful, EDG provides accuracy which is a plus. Firm indicated they will take utility markups and transcribe the work themselves (additional steps in coordination-very good). Identified why there is a need to get easements and replacement right of way (only firm to discuss this). Mentioned attending the PFPR (Preliminary Field Plan Review), and coordination meeting which no one else has. Outlined process for Senate Bill 19 with all the escalation steps and what is needed for conflict resolution. Provided discussion and specifics on utility aid with adequate examples. Firm is pre-qualified in utility area class 5.08 and 3.10 only- which eliminates any potential conflict of interest.</p>	

**Step 2 Comments Summary**  
**RFQ 484-030513-Utility Coordination**

FIRM: STV/Ralph Whitehead		
	<b>STRENGTHS</b>	<b>WEAKNESSES</b>
Presentation	<p>Project manager provided many innovative ideas. Good job on Question#3- differences between reimbursable and non-reimbursable. Talked about Affidavit of Rights providing three (3) examples. Innovative ideas presented: early clearing &amp; grubbing, kick-off and partnering meetings, constructability reviews and conceptual utility corridor was very good. Discussed identifying seasonal restrictions early on. Used one (1) example for reimbursable efforts and came up with three (3) case studies as support. Familiar with Design/Build public interest determination. Flow chart presented was good and gave possible scenarios of conflict of interest and possible solutions.</p>	<p>Did not go into the PDP process but skimmed over it. Missed the PDP process, did not know the steps (GDOT PM will have to teach them the process). Firm gave more innovation but less information on the overall process. Question#2 did not provide any concrete information on conflict of interest or how they would handle and mitigate. Organization chart was focused more on CEI personnel than utilities. Mentioned escalation but failed to provide any in-depth discussion or details.</p>
FIRM: TBE Group, Inc.	<b>STRENGTHS</b>	<b>WEAKNESSES</b>
Presentation	<p>Liked the discussion on design impact and construction claim impact, talked about the differences between the two. Talked about how they would keep the project moving and how they worked on and kept things on schedule. Discussed reimbursable and non-reimbursable effort, understood the ratio of being on and off reimbursable - was able to explain going in and out of ROW. Discussed easement, liked the power line easement examples discussed. Question#4- addressing unknown conflicts on construction was discussed and how they would handle the situation (talk and bring parties together and mitigate issues). Getting every body together (coordination) and building workable relationships a plus for the firms coordination efforts. Emphasis on education and training of its employees was discussed. Liked their process shown in their handout. Question#2 regarding conflict and conflict resolution, very good process.</p>	<p>Utility aid question was not detailed but did provide some of the major conditions. Escalation and mediation did not mention the step that need to be taken with respect to mediation (Utility Manual).</p>



Evaluation Criteria		EVALUATOR 1									
		Q#1 - Presentation	Q#2 - Presentation	Q#3 - Presentation	Q#4 - Presentation	Past Performance					
Maximum Points allowed =		35	10	25	20	10	Evaluator 1 Individual				
SUBMITTING FIRMS		▼	▼	▼	▼	▼	Total Score	Ranking			
AMEC	33	9	25	17	9	93	See Summary Comments		See Summary Comments		
CDM Smith, Inc.	30	10	25	20	8	93	See Summary Comments		See Summary Comments		
So-Deep, Inc.	35	9	25	20	9	98	See Summary Comments		See Summary Comments		
STV/Ralph Whitehead Associates	25	5	20	18	9	77	See Summary Comments		See Summary Comments		
TBE Group, Inc.	30	10	25	17	9	91	See Summary Comments		See Summary Comments		
Maximum Points allowed =		35	10	25	20	10	100 %				

**PRESENTATION**  
**Step 2 - RFQ 484-030513**  
**Utility Coordination**

1. What do you see as your vision of successful Utility Coordination?

(35%)

30

NO UTIL. DELAYS, COMMUNICATION (EARLY, EFFECTIVE)  
FAMIL. W/ PDP & UAM  
RELATIONSHIP W/ STAKEHOLDERS (DOT, CONSULT, CONTRACTORS)  
PROVIDE EDUCATION PRIOR TRAINING UNDER CURRENT 3.10  
ANNUAL UTIL. COORD. MEETINGS - SHARE IDEAS NATIONWIDE  
PROGRAM MANAGE. APPROACH  
PASSIONATE ABOUT UTILITIES  
FOCUS ON CEI  
SPECIAL SERVICES - UAS TOOL, WATER/SEWER SPEC REVIEW, SUE REVIEWS  
DESIGN BUILD

1) MINIMIZE UTIL. DELAYS

2) DEVELOP RELATIONSHIPS \*

Question #2

(10%)

10

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

SELECT EMPLOYEES W/ NO ASSOCIATION W/ PRIOR TASKS

USE SUB CONSULTANTS

DECLINE ASSIGNMENT

SPECIAL TRAINING ON CONFLICT OF INTERESTS

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

UAM - 10 CASES

CASE 1 - PROP. INTEREST

CASE 3

PID

UTIL. AID - LOCALS FINANCIALLY STRAPPED SR 140 FLOYD CO.

DIFFERENCES

NON-REIMB. UIA, DESIGN AROUND?

UAS, PLANS - WORK PLAN

REIMB. - FOLLOWS PDP,

Q#4

How would you address previously unknown conflicts discovered on construction?

20%

Score 17COMMUNICATE w/ STAKEHOLDERS IMMEDIATELYIDENTIFY OWNERDETERMINE IMPACT- HAVE TO KEEP PROJ. MOVING FORWARDEX EXISTING WATER LINE ISN'T WHERE SHOWN

**PRESENTATION**  
**Step 2 - RFQ 484-030513**  
**Utility Coordination**

1. What do you see as your vision of successful Utility Coordination?

(35%)

33

EMPLOYEES 100% DEDICATED TO THIS CONTRACT

6 RETIRED DUE'S ON STAFF

KCI DESIGN, UC, CEI

ARCADIS DESIGN UC

KENNEDY CEI

COASTAL CEI

CONCEPT

PRELIM.

STAKEHOLDERS - FIELD REVIEW

SEND PLANS, VIA

PRELIM. COST ESTIMATE

~~RETRACT~~ EX. RETAIN WALL TO

CONCEPT MTG. REPORT

MISS CONFLICT N/ TRANS. TOWER

VERIFY CONFLICTS & MARKUPS

FINAL

UTIL. COORD. - HEART OF PROJECT.

DESIGN MODIFICATIONS TO SAVE DOT MONEY

VAST EXPERIENCE REVIEWING MULTIPLE VAS

115 COMBINED YRS

EACH MEMBER HAS OVER 20 A PIECE

NO LEARNING CURVE

FAILURE TO SUBM

\* \$4 MILLION RELOCATION SAVINGS

CONTACTS ESTABLISHED OVER YEARS / RELATION SHIPS

Question #2

(10%)

9

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

CURRENT CEI, CMT, VALUE ENG., UC, & TEAM W/ KCI ON SUE  
STRINGENT QA/QC  
EACH AREA CLASS HAS SCOPE OF SERVICES

SEE NO CONFLICT

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

SAME FOR CONFLICT RESOLUTIONS

10 CASES OF REIMB.

CASE 1 - FEE, EASEMENT (PRIOR RIGHTS)

CASE 4 - UTIL. RELOCATED FOR TRANSP. PURPOSE (JT. USE)

CASE 7 - AFFIDAVIT - NO PROOF DOT 8413

ONLY RELOCATION COST / NO EASEMENT

CASE 9 - 2<sup>nd</sup> RELOCATION

PID, UTIL. AID

1) LESS 5000 TAPS 100% REIMB.

UTIL AID - ~~2~~ 2) 5-25000 100% CONSTR. / NO PE

3) OVER 25000 60% CONSTR. / NO PE

5 YR BUDGET, ESTIMATE, AUDIT REPORT

RATIO OF COST ELIGIBLE  $\frac{1}{3}$  NON-ELIG.

CHECK PRIOR RIGHTS

1987 SHARED RELOC. COST.

BETTERMENT = NOT ELIGIBLE

100 FT ROW EXPAND TO 150 FT. SHARED COST



AMEC

9:30 a.m. – 10:00 a.m.

Evaluator: # 1

Q#4

How would you address previously unknown conflicts discovered on construction?

20%

Score 17

IDENTIFY OWNER

ROAD CHARACT. STORM DRAIN

MINIMIZE IMPACTS

ADDRESS AS QUICKLY AS POSSIBLE

TRAININGDEVELOP TRAINING AS NEEDEDACCESS TO MANY CEI PERSONNEL THEY CAN TRAINFEEL THEY HAVE BEEN SUCCESSFUL IN CURRENT CONTRACTTRAIN NEW DOT EMPLOYEES ALSO

**PRESENTATION**  
**Step 2 - RFQ 484-030513**  
**Utility Coordination**

1. What do you see as your vision of successful Utility Coordination?

(35%)

35

COORDIN., COMMUNICATION, COOPERATION

PM, DESIGNERS, CONSULTANTS, OWNERS

KNOWLEDGE - UAM, PDP

CONCEPT - INITIAL UTIL. ASSESSMENTS, WHERE LOCATED

ASSESS FOR SUE, PID - START PROCESS

INITIAL CONTACTS w/ OWNERS

INITIAL COST ESTIMATES

PRELIM. - 1<sup>ST</sup> SUB. PLANS SUE VERIFICATION, HELP w/ EDG STANDARDS

LOCAL GOV'TS INITIAL IDEAS, INQUIRE UTIL. AID EARLY

INCLUDE EASEMENT EASEMENTS

ATTEND PFPR MEETINGS

FINAL - 2<sup>ND</sup> SUB. FULL SETS OF PLANS, GREEN SHEETS AVAILABLE, E-FILES

PLAN DISTRIB. MTGS. MEET/GREET, SHARE CONFLICT IDEAS

RELOC. PLANS, PERMITS, NO COST, UAS, ESTIMATES, RETENTION REQUESTS

ALSO ESTABLISH PROJ. TIMELINE HELD IN DIST. UTILS. OFFICE

DESIGN REVISIONS - REVISED 2<sup>ND</sup> SUB PLANS

SENATE BILL 19

REVIEW 2<sup>ND</sup> SUBMISSIONS, TRANSCRIBE & SEND BACK TO UTIL. OWNERS

COMPILE UTLF FILE

MONTHLY UTIL. COORD. MEETINGS - ATTEND & OFFER COMMENTS

CEI

SOLID RELATIONSHIPS w/ UTIL. OWNERS

Question #2

(10%)

9

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

ON CALL 3.10 + 5.08 SERVICES ONLY

CAREFUL NOT TO MARKET SUE SERVICES

PROPER COORDINATION + COMMUNICATION

WORK W/ DUE TO DETERMINE HOW ISSUE SHOULD BE HANDLED

DUE MAKES FINAL DETERMINATION

Q#3 – Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

NDN REIMB. + REIM.

IF UTILS ORIGINALLY INSTALLED ON OR OF ROW  
MENTIONED CASES

IF INSTALLED ON ROW USUALLY NOT REIM.

UC EFFORTS – (PE + CE)

IF PUBLICALLY OWNED, UTIL. AID APPLIES

DETERMINED BY # OF CUSTOMERS 5,000 OR OVER NOT REIMB.

CASE 4 – JT. USE MAKE READY

CASE 5 – ROADSIDE SAFETY

CASE 7 – AFFADAVIT ONLY CONSTRUCTION COST / NO EASEMENT

Q#4 How would you address previously unknown conflicts discovered on construction? **20%**

Score 20

NOTIFY PARTIES AE, CONSTR. PM, ~~CON~~ DCE, DUE  
STATE

ESCALATION PROCESS

EVALUATE CONFLICT

NOTIFY IN WRITING THAT HAS TO BE MOVED NEW SCHEDULE  
RESPOND IN 30 DAYS

WORK PLAN - COST ESTIMATE, UAS, REVISED PERMIT

IF SCHEDULE UNREASONABLE - NOTIFY IN WRITING

REQUIRE TO SUBMIT

STEP 1 ESCALATION

3 OPTIONS - JUSTIFICATION, REQUEST MTG., SUBMIT REVISED UAS

20 DAYS DCE NOTIFY ~~THE~~ STATE UTILITIES START STEP 2

STEP 3 ALL PARTIES AGREE TO NON BINDING MEDIATION

627-19 BOARD RULE

**PRESENTATION**  
**Step 2 - RFQ 484-030513**  
**Utility Coordination**

1. What do you see as your vision of successful Utility Coordination?

(35%)

25

INNOVATIVE IDEAS

PASSIONATE, IN HOUSE DESIGN

100% COMMITTED

INVOLVED ASAP

SAFETY BRIEFING @ PRE-CON.

IDENTIFY CONFLICTS - EQUIP. USE, SEASONAL RESTRICTIONS

EX. WORKED OUT STAGING ISSUES

DESIGN ADJUSTMENTS, DESIGN FOR ALL UTILS.

DESIGN UTILITY CORRIDOR P.I. 0009679 HALL COUNTY

INNOVATION / OUTSIDE THE BOX

EX. CLEAR + GRUBBING CONTRACT

PARTNERING + COMMUNICATION

UTILITY CORRIDOR

Question #2

(10%)

5

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

COMMON GOALCOLLABORATE FROM DAY ONEPARTNERING + KICK OFF MTG.REPRESENT GDOT INTERESTS



Q#3 – Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 20

10 CASES FOR REIMBURSEMENT

EX. 80% POLES OUTSIDE RW

AFFIDAVIT

SAFETY PROGRAM / PARTNERSHIP

DESIGN BUILD - IN PUBLIC INTEREST DETERMINATION

AT&T UNION ISSUES

UTILITY AID - ASSIST IN PROCESS

STV/Ralph Whitehead 1:00 p.m. – 1:30 p.m.

Evaluator: # 1

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 18

SAFETY IS IMPT.

CONTACT UTILITY OWNER

REVISED WORK PLAN

ESCALATION PROCESS

RAIL DEPT.

**PRESENTATION**  
**Step 2 - RFQ 484-030513**  
**Utility Coordination**

1. What do you see as your vision of successful Utility Coordination?

(35%)

30

SEAMLESS EXTENSION OF DEPT. STAFF

1) MINIMIZE UTIL. DELAYS & CHANGE ORDERS

2) REDUCE IMPACTS (PUBLIC & UTIL. OWNERS)

3) SAFETY

EXPERIENCE STATEWIDE COVERAGE

OWNERSHIP & PROACTIVE - EARLY CONTACT, UNDERSTAND PDP, MANAGE  
UTILS. UNDER CONSTRUCTION

\* RELATIONSHIPS DOCUMENTATION DOCUMENT CONTROL SYSTEM  
DATABASE

COMMUNICATION, COOP., COORDIN., COMMITMENT

PROVEN PROGRAM MANAGEMENT

QA/QC WILL BE DONE BY OTHER TEAM MEMBERS CONSULTANT

NC, SC, FLORIDA

SUB TO SD-DEEP

COMMITTED TO GDOT

Question #2

(10%)

10

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

DIVERSE CONSULTANT USE

PROVIDE LIST OF ALL PROJECTS CONTAINING GDOT MONEY

CDM REQUIRES CONFLICT OF INTEREST & ETHICS TRAINING

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

GA LAW REQUIRES UTILS. TO MOVE

REIM. - REQUEST SUBMITTED TO DIST. OFFICE

UTIL. AID

CASE 1 - 10

PROP. INTEREST AFFIDAVIT

PID - COMPLEXITY OF PROJECT

MAIN DIFFERENCE IS IN FINAL DESIGN STAGE

STATE UTIL. OFFERS NTP FOR REIMB.

DIST. GIVES NTP FOR NON-REIMB.

GAVE ELIGIBLE EXPENSES LABOR, MAT'L., ROW COSTS, JT. USE

NON-REIMB.

BETTERMENTS, CE SERVICES, ANYTHING NOT IN 1-10 CASES

DIFFERENT CASES OF REIMB.

UTIL. AID

REQUEST EARLY, BUDGET, AUDIT OF PREVIOUS YR., RELOCATION BUDGETS,  
LAST 5 YRS RELOCATION EXPENSES

OVER 25,000 60%

RATIO

LENGTH OF PROJ., CALCULATE INSIDE + OUTSIDE RW

UTIL. COMPANIES SUBMIT ESTIMATES

WITHHOLD PERMITS, PROVE @DOT INTEREST TO OWNERS

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 20

GET W/ UTIL. & CONTRACTOR

MINIMIZE INCONVENIENCE TO CUSTOMERS

REVIEW UTIL. PLANS, UAS, AS BUILT PLANS

COMMUNICATION IS BIG PART

NOTIFICATION - PM, DCE, DUE, STATE UTILS. (UTIL. LIAISON)

TRY TO HANDLE LOCALLY

8465 DAILY WORK REPORTS

DIARIES

CHP. 4.4 UAM

REVIEW WORK PLAN

IF REVISED WORK PLAN, REVIEWED BY DUE

ESCALATION PROCESS STEP 1

STEP 2

STEP 3

TEAM ACROSS STATE

STAGING EXPERIENCE

Evaluation Criteria		EVALUATOR 2									
		→									
		Q#1 - Presentation		Q#2 - Presentation		Q#3 - Presentation		Q#4 - Presentation		Past Performance	
Maximum Points allowed =		35	10	25	20	10	Evaluator 2 Individual				
SUBMITTING FIRMS		▼	▼	▼	▼	▼	Total Score	Ranking			
AMEC		33	9	25	18	9	94	2	See Summary Comments		
CDM Smith, Inc.		30	10	25	20	8	93	3	See Summary Comments		
So-Deep, Inc.		35	10	25	20	9	99	1	See Summary Comments		
STV/Ralph Whitehead Associates		25	7	22	18	9	81	5	See Summary Comments		
TBE Group, Inc.		30	10	20	17	9	86	4	See Summary Comments		
Maximum Points allowed =		35	10	25	20	10	100 %				
		Evaluator 2 Comments									
		Strengths					Weaknesses				
		See Summary Comments					See Summary Comments				
		See Summary Comments					See Summary Comments				
		See Summary Comments					See Summary Comments				
		See Summary Comments					See Summary Comments				
		See Summary Comments					See Summary Comments				

## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

30

- Familiarity w/ PDP & UAM ; UAS & Utility Impact Analysis
- Proactive communication
- Relationships w/ stakeholders
- Education/Training for GDOT & other stakeholders
  - "Utility coordinators conference" ?
- ~~the~~ Coordination doesn't end in design; carry coordination through Construction (CST Mgmt)
- UAS Software Tool
- \* Minimize & reduce delays (CST & PE)
- \* Relationships



Question #2

(10%)

10

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

- Tracking employee activities to ensure an employee that performed a task previously is not reviewing deliverables that may cause a conflict, use subs to fill the gaps
- Bring conflicts to GDOT's attention

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 20

<sup>Reimbursable</sup>  
10 Cases - highlighted & explained I, III, IV, VIII, II (Util. Aid)

SR 140 Utility Aid request for Adairsville & Floyd County

Process differences

- Non-reimbursable

PDP, conflict analysis, conflict negotiation, conflict resolution  
UAS,

- Reimbursable

Estimate & Certificate of Eligibility

Examine % split

Q#4

How would you address previously unknown conflicts discovered on construction?

20%

Score 19

Communication is key; meet & develop a strategy  
Identify owner; identify impacts (scope, schedule, budget)  
Keep project moving

Wrightsboro Rd → water line was not identified  
• conflict resolved on CST by TBE, Contractor, etc.

Did not mention escalation & mediation

**PRESENTATION**  
**Step 2 - RFQ 484-030513**  
**Utility Coordination**

1. What do you see as your vision of successful Utility Coordination?

(35%) 33

Coordinators are 100% on this project; many years of  
 GDOT experience w/ former DUE's; Saved \$4 million on current  
 contract

Ss for design & CEI EXPERIENCE (100+ years)

PDP Process thorough analysis of  
 Concept & Prelim. Design plans

- Identify Stakeholders
- Prelim cost estimate Relationships
- Concept Meeting Report
- 1<sup>st</sup> submission
  - request placement info etc SR 347 → redesign to
  - utility impact matrix avoid transmission
  - more SUE if needed facilities

Final Design

- 2nd submission plans
- Relocation plans → I-985 - Company didn't provide  
 relocation; met w/ company for resolution  
 in design  
 → Avoided A/C climate control hot/cold  
 through redesign
- Work Plan / UAS review → GPC → experience has allowed  
 for comparison and reduction  
 of time
- Certification

Handle all issues in design/pre construction

Training for employees before they go in the field

Training for  
 GDOT employees  
 CEI, coordination

Question #2

(10%)

9

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

Currently ~~has~~ has multiple contracts.

Stringent QC/QA plan

Coordinators are 100% committed to this contract

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

Same <sup>process</sup> up to conflict analysis

non-reimbursable  $\rightarrow$  @ owners cost

reimbursable  $\rightarrow$  10 cases

I, IV, VII high lighted

\* joint use poles

Case IV applies to EMC's and Co-Ops

Requires Affidavit

Example: Transmission on easement

Case IX  $\rightarrow$  design change after relocation

PID & Utility Ad

$\hookrightarrow < 5000 = 100\%$

$5,000 \geq x < 25,000$  100% CST

$\geq 25,000$  60%

5 years budget, audit report, estimate

% on or of right-of-way  
research permits  
determine betterment

Q#4

How would you address previously unknown conflicts discovered on construction? 20%

Score 18

- identify problem, identify owner, plans, road characteristics
- minimize time extension while finding resolution
- change design, adjust utility

Failure to submit letter

No mention of escalation & mediation

## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

35

proper ID, conflicts & interests resolved w/in a given time frame

Coordination, Communication & Cooperation are the pillars  
- design, utility, Department

- PDP, UAM understanding
- How are utility included?

<u>Concept</u>	<u>Prelim</u>	<u>Final</u>	<u>Nothing</u>
• Initial Assessment	• 1 <sup>st</sup> submission/SUE	• 2nd submission	monthly card
• Concept Util Report	• SUE verification	• Complete plans to utility	meetings
• SUE recommendation	• Offer to assist in	• Plan distribution Mtg. *	CEI
• PID	BDG compliance *	• schedule for turnaround	
• Initial Contact w/utility	• Util Aid Questions	• Work Plan submittals	
• Cost estimates	• Basements/replacement *	• Awareness of design changes	
	• PFPR	• Review & comments to utility	
* Plan Dist Meeting to discuss "deal breakers" and other elements		• Provide to SUE	
		• Transcription for small companies	
Relationships are important		• UTLF file compilation *	
		• Identify conflicts between utility	
		• PFPR	



Question #2

(10%)

10

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

Only per prequalified in 3.10 and 5.08

Potential Conflicts if providing QL-A for util  
" " " " design " "

Resolution is communicating w/ Department for sound professional  
recommendation of benefits and ~~make~~ let GDOT make  
decision

Consistent Oversight

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

Non-reimbursable → installed on ROW by permit

Reimbursable → 10 Cases

I - Property Interest w/ recorded easements/deeds

II - Publicly Owned → decision by Commissioner (Utility Aid)  
# of customers

~~III~~

IV - Joint Use Poles, Make Ready, Transportation Purpose

V - Safety (3 mile sections w/ high crash frequency) GDOT pays 50%

VII - Property Interest Affidavit (CST only)

VIII

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 20

Make all parties aware (CST, DUE, & SUO)

- Escalation & Mediation as req'd
- Find avoidance measures
- Notify all in writing requesting work plan w/in 30 days
- Est. if reimbursable
- Provide UAS
- Revised permit

Approval of revised UAS, then project proceeds;  
if not request then step 1 escalation

- justification
- revised schedule
- meeting requested
- 20 days to notify for Step 2

Project Work Plan Review meeting w/in 20 days

- DUE
- CST - State & Dist
- Design
- SUO

Step 3 or Mediation

50/50 Non

binding arbitration

627-19 Board Rule

## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

25

Energy, Passion, Drive, Fresh Ideas

Partnering + Communication

= Success

All aspects of util design

Early Coordination &amp; throughout the process

Safe work environment, zero delays,

Safety briefings @ Precon

\* identify conflicts, constructability, equipment use  
seasonal conflicts/restrictions

3-D Review

Resolve conflicts

Energy Service Department

Utility Corridor - Best Places to relocate utils

Typical section for utility corridor

Early clearing &amp; grubbing contract

Utilization of UTZ Phase

Kick off &amp; Partnering Meeting

Question #2

(10%)

27

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

No conflicts; Internal Partnering

QA Manager ~~also~~ coordinates with disciplines within STV

Single point of contact for 3.10

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 22

### 10 "Case Studies"

On ROW vs. Off ROW w/ easement documentation  
Asphalt can be applied

Case III - ~~County~~ Municipality Owned Road

Case ~~VII~~ <sup>V</sup> - Safety 50% reimbursable

P.T.D - inclusion  $\Rightarrow$  reimbursement

Commissioners discretion to pay for utility relocations (Util Act)

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 18

Secure the area; determine why this was missed

Revised work plan or cooperation

Escalation & Mediation may be applicable

## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

30

- Seamless extension of GDOT staff from Concept to Letting by developing relationships
  - minimize delays
  - reduce impacts
  - Ensure safety

- Staff Experience, Early coordination, good relationships
- Communication, Cooperation, Coordination, Commitment
- Focus on PDP in it's entirety
  - util impacts to other aspects
- Document control system/database

- Sub to So-Deep on current contract

Proactive approach to utils that are not cooperative

Hold permits

Communication



Question #2

(10%)

10

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

MAAI would work on projects that CDM Smith ~~is~~  
may be working in another Area Class

All ~~discrete~~ areas have staffing from CDM & MAAI

Provide list of all projects for Prime & Subs  
PM will design a mitigation plan by project  
Annual Conflict of Interest & Ethics Training

Q3

UA - Request early, provide justification, provide estimates, certified  
audit, previous cost incurred,

$\geq 25,000$  60%

PID has similar review

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

O.C.G.A. 32-6-171

CPR 645 A - Fed dollars are available

Case I through X

Case I explained

Reimbursable -> Review estimates

PID -> Mod, SP's, & Plans

Case VII explained

NTP by SUD on Agreement

Case VIII - PID

NTP by DUO on permits

Eligible expenses

• PE

• CE

• CST

• labor

• mat'l costs

• overhead

• ROW

• Joint Use Poles

Ineligible expenses

• Betterment

• Not in I through X

% calculation

• based on lengths

• In or out of ROW

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 20

Determination ~~immediate~~ of Consequences of Service Interruptions

- address public safety
- in convenience to customers

hazmat notification: Chain of Command PM, Proj. Eng, AG, DCE, DUE

- Is the cost reimbursable?
- Solve at lowest level

Is a revised Work Plan required?

Follow Chp 4.4 of UAM

What are the mitigation strategies?

- Cost, time impacts
- Design change, util relocation

Escalation & Mediation explained Step 1 - 4.

Evaluation Criteria		EVALUATOR 3									
		<div>→</div>									
		Q#1 - Presentation		Q#2 - Presentation		Q#3 - Presentation		Q#4 - Presentation		Past Performance	
		Maximum Points allowed =		35	10	25	20	10	Evaluator 3 Individual		Evaluator 3 Comments
SUBMITTING FIRMS		▼	▼	▼	▼	▼	Total Score	Ranking	Strengths	Weaknesses	
AMEC		33	9	25	18	9	94	2	See Summary Comments	See Summary Comments	
CDM Smith, Inc.		30	10	25	20	8	93	4	See Summary Comments	See Summary Comments	
So-Deep, Inc.		35	9	25	20	9	98	1	See Summary Comments	See Summary Comments	
STV/Ralph Whitehead Associates		25	6	20	18	9	78	5	See Summary Comments	See Summary Comments	
TBE Group, Inc.		33	10	25	17	9	94	3	See Summary Comments	See Summary Comments	
Maximum Points allowed =		35	10	25	20	10	100 %				

## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

33

- No utility delays in design (How to process this) Program management approach (How)
- No claims during construction Work in the process
- Follow the Utility Coordinations
- Establish Relationships
- Educations ✓
- Scheduling Tool
- Special Provisions
- SVE Reviews

① Minimize utility delay (Construction / design)

② Develop Relationship

Question #2

(10%)

10

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

Use submittals to review or help

No way to avoid → Notify Department and release work

Training of Employees of Conflict of Interest

\* Add ~~net~~ work or perform work → Backup information

\* Bring to Attention

Q#3 – Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

Our schedule of Non Reimbursable Explained

Reimbursable Explained

- Great Example

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 17

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or printed text on the page.



## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

②  
3033

- ① Revised GDOT / DUE Concept / First / Final Plans / Certification
- ① KCI - Design MEET GDOT TIME FRAME
- ③ Accord - Identify all stake holders  
Preliminary Cost Estimate / Meeting Report  
1st sub / sub → Send to utility. Look for  
Assessment / Utility Impact Analysis  
Recommendation → for Design Modification to save money to Reduce  
Liabilities  
Second weekly → Mark Adjustments / don't assume all plans  
are correct, Review further for issues. Review for potential construction  
Conflict  
Review of Work Plan → schedule to meet project schedule  
Utility Certification → Address all phases  
Contract Established / Relationship  
Failure to submit better work with utilities  
Estimate Cost Saving  
Training

Question #2

(10%)

9

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

- Contract on several other classes. Has QC/QA Plans. Scope of services. Each Manager shows No conflict of interest

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 28

Same for Conflict Resolution

- Relocate & owner cost

→ Rem

10 CASE CLASSIFICATION Case 1, Case 4, Case 7 most used

Case 2 → Easement of Deed

Case 9 → Relocate w/ Good Faith / Second time relocation

PID

Utility Aid - less than 5000, totally utility aid / Budget Restrictions

Right of Way →

Existing Right of Way cost → Research cost shared

Butter not Reimbursable. R/W can be shared cost

Q#4

How would you address previously unknown conflicts discovered on construction? 20%

Score 18

- USE of SUE to identify unknown

- Identify the owner, construction plans, drainage, minimize impact to contractor. Adjust facilities. All stakeholders involve minimal time frame involve.

**PRESENTATION**  
**Step 2 - RFQ 484-030513**  
**Utility Coordination**

1. What do you see as your vision of successful Utility Coordination?

(35%)

35

Having all utilities identified conflicts & issues resolved

Coord → Comm - Cooperation Project Managers Design Utilities Communication

GOVT Handle Utilities - UAPs and PID Process PROJECT LET

Concept Preliminary Plan Final Plan Construction

Initial 2<sup>nd</sup> sub Support

Utility Impact 1<sup>st</sup> Plans Work Plan AT Monthly Meeting  
 MAJOR conflict

Concept Utility # Basement Identification Full Plan Set

Report PFRP Green Sheet

PID Project SUE verification PLAN Distribution Meeting

Make utilities aware of Project

Can Do EDC standards / Local Government / Utility A2D Process / Start Early

Permits / Utility Schedule / Retention Request Establish Process

\* Help identify design change and avoid conflict

\* Help with Transcribe Complete ULP file / Conflict Between Utility Owners

\* Plan Distribution Meeting → Initial for Receipt. Point out any Major Staging or Bridge or any Project Detail that will be a Big Issue to the Project @ District Utility Office

\* Contact Utilities / Advise DUE of Late Response Failure to Submit Letter.

\* Work out Last Resort - Relationship with owner

Question #2

(10%)

9

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

3.10 + 5.08 onlyLevel A test holesLevel B and A investigation design serves for ~~that~~ DesignMake Professional Determination with DUE to determine if conflict will happen on this projectTwo Personnel to oversee GDOT PROJECTS Delivered.

Q#3 – Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

Public Right-of-way under one of the CLASS 10

NON-Reimbursable - on right of way  
Utility Company Providing Easement for Project

CASE II Publicly OWNED  
Utility Aged  
Customer the company  
owned 5000,00

CASE IV - Traffic Signal upgrade (make-Ready)  
inside Right of way

CASE IV - Section 8  
File crash data / 5090

CASE 7 → Prescription Rights / Aff. date  
No dispute did NOT cover Easement COST

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 20

- Ensure all parties are notified → Escalation Process
- Review for Adversity measure
- Notify re Relocation Plan as Required 30 days
- Cost Estimate / Adjusted schedule / Revise Permit.
- Review work Plan / Review time schedule
- Unreasonable schedule ~~set~~ notify utility to submit → Step 1 Escalation.
- Escalation Process



## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

25Inhouse Design - DEDICATED staffShared Vision - safe work enviro / zero delay- Safe Debating at Precon- Proactive Communication- Zero Utility → Identify conflicts / Constructability / Equipment Use / Seasonal  
INNOVATE PLAN TO AVOID- Work with STAGING PROJECT with Designers- Look in 3d in cut + fill space. CREATE WIN-WIN- Review ELIMINATE / Design Adjustment- Complete Utility Plan / Develop Utility Coord.- Resolve Problem during Design and Utility Relocation / USE AREA AVAILABLE- Create detail Utility Relocation plans + special provision- Early Clearing and Grubbing Contracts to Relocate UTILITIES- Early Federal Funds for Effort.- Minimize Cost- Partnering + Communication + Commitment- Keep communication going. → Develop Relationship

Question #2

(10%)

6

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

Mult disciplinary Class. Cross classes to make sure no conflict. Sr. utility staff  
logged on coordination → QA Review discipline to make sure no conflict of  
interest to Utility Coordinators.  
GDOT interest from utility standpoint.

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 20

~ 10 CASE STUDY

Inside Right of way NOT Reimbursable

- Have Prior Rights - CASE

- Reimbursable Rights →

CASE → Relocate for Safety Program

- Affirmative CASE for Prior Rights

Design Build - PID PROJECT

- R/W, PE, EASEMENT

Utility AZD → Preliminary STAGE.

- RATIO COST EXPLAINED

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 218Secure the Area

Contact Utility Owner / Miss locate

Revise Work Plan

Cooperate

Submit Revised work plan

Utility Unresponsive

Escalation Process / Resolve the Problem

Design Service to help with Relocation

Construction Move Forward

ACEC

- Pass on / in house

## PRESENTATION

## Step 2 - RFQ 484-030513

## Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%)

30Working As A seamless Extension Start A concept until final Acceptance

- Minimize Utility schedule Delay, Change orders
- Reduce Impacts on Citizens
- Ensure Safety
- Teams Experience team with Statewide
- Take ownership - Be Proactive
- Manage Utility During Construction Planners, Engineers, on Staff
- Build Relationships with Utilities and Contractors
- Documented → Embrace UC Comm, Coop, Coord, Committed
- Data Base for delivery date Proachly following up
- Meg Project Experience
- 3 similar Contract
- Proactive Approach / Pending Permits Get Attention
- Reduce 69.

Question #2

(10%)

10

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

QA/QC Done By Different Company to Ensure no conflict. Work will be review  
By Each company to Reduce Conflict.

Provide List of Project with DOT Interest / Not by state of Conflict

Develop Mitigation Plans and submit for Review.

- Conflict of Interest Training

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score 25

① Z.B.A of Utility Manual. → Non Reimbursable.

② 23 CFR 645A & 170

- Request through District
- Case 1 - Case X → Utility Aid → Request Early Cost Estimate Budget, Justification
- Utility Agreement → Last 5 years of expenses, 25000 60%
- Prior Rights; Case 7 Case 8 → PID (Concept Team / Review Question)
- Prepare Necessary Force Account / Agreement
- Incorporate Utilities in Plans / Special Provisions.
- Department manage items included in plans.
- PE, ~~Plan~~ ~~Plan~~ Plan Prep: Survey layout CE, Change Order, Labor
- Material; R/W; Joint Use ~~Plans~~ Poles
- Non-Reimbursed PID Allowed Expense to Place
- Betterment - in contract. PID
- Not in CASE 1 - X
- CASE VI → Cost of UPSIZE Poles.
- Lowering or Raising of LINE.
- Give Good CASE of work
- Ratio. Cost base on length in our R/W. Utility companies submit estimate

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score 20

- Determinant of Service IMPACT
    - Safety + Inconvenience
  - Determine Parties involved.
  - Review LOCATES, PLANS, AS BUILT PLANS,
  - Notify PM, PE, AE, DCE, DUE,
  - Determine if resolution of conflict - Reimb / Non Reim and Potential for utility damage or delay cost
  - Documentation - Escalation Process; Diaries for Review
  - Follow Manual 4.4.
  - Work PLAN → or REVISE Work PLAN for concurrence.
  - Can Be Design be modified / utility be ADJUSTED / Additional COST / TIME
  - If NO WORK PLANS can be complete Escalation Process
  - Provided detail of steps 1 Step 2 and STEP 3 or 4
- STAFF to Review and Experience. STAGING Effort  
Specialty Subconsultant to work on PROJECT.



RFQ-484-030513, Utility Coordination  
Step Two - Presentations

KO

AMEC Environmental & Infrastructure, Inc.	Q1 - Vision of successful Utility Coordination	Q2 - Area Class 3.10 Conflict of Interest	Q3 - Reimbursable and Non- reimbursable Utility Coordination	Q4 - Unknown conflicts discovered on construction
	35	10	25	20
Evaluator #1 - <i>Jamie</i>	<i>33</i>	<i>9</i>	<i>25</i>	<i>17</i>
Evaluator #2 - <i>Patrick</i>	<i>33</i>	<i>10 9</i>	<i>25</i>	<i>15</i>
Evaluator #3 - <i>Lee</i>	<i>30</i>	<i>7 9</i>	<i>22 25</i>	<i>15</i>

Strengths:

Provided great examples; followed the P.O.P process and their experience speaks for themselves. Personnel on board & their experience would add to the success of the program.

Same last est. 4m through a coordination process. People at every level with the utility companies. Trained all their employees before going out to work on a project.

Pretty thorough in addressing Q3. - Showed experience in knowing the difference in cost. Quoted the utilities accommodation manual. offered a basic solution.

Weaknesses:

Firm went through the process, but overruled the submission. could have provided a little more on a successful utility coordination interaction with the utility companies. talked about what they have done (steps), but what defines a successful coordination from their prospective. Lacked in offering anything unique to this contract.

No detailed steps on QA/QC process on how to avoid conflicts.

Q3 - No weaknesses

Q4 - talked about identifying proj. owner, but no dept of details to cover this question. NO steps or procedures offered for this question.

RFQ-484-030513, Utility Coordination  
Step Two – Presentations

KO

	Q1 – Vision of successful Utility Coordination	Q2 – Area Class 3.10 Conflict of Interest	Q3 – Reimbursable and Non- reimbursable Utility Coordination	Q4 – Unknown conflicts discovered on construction
So-Deep, Inc.	35	10	25	20
Evaluator #1 - <i>Jamie</i>	35	9	25	20
Evaluator #2 - <i>Patrick</i>	35	10	25	20
Evaluator #3 - <i>Lee</i>	35	9	25	20

Strengths:

Strengths

- Excessive knowledge of accommodation manual and the PDP process, walked through the process.
- Plan distribution meeting, ~~new~~ offered, a meeting face to face with the utilities company.
- <sup>Electronic</sup> EDG Data guidelines offered to help facilitate with the small utility companies to get plans.
- Help identify ~~conflict~~ conflicts - steps provided.
- Identified requirement of easements or replacement of R/W, and why it is necessary to get the information early in the process.
- mentioned attending PFPR and ~~that~~ monthly coordination meetings with Construction.
- outlined the process of Senate Bill 19.
- mentioned a schedule if needed revising during conflicts.

Weaknesses:

- Providing different case examples for reimbursement.
- Qualified in Utilities Area classes 3.10 and 5.08.
- mentioned coordination, communication & cooperation produces a successful project.

— No weaknesses

8:38  
9:08

10 20 30

TBE

RB

4/9/2013



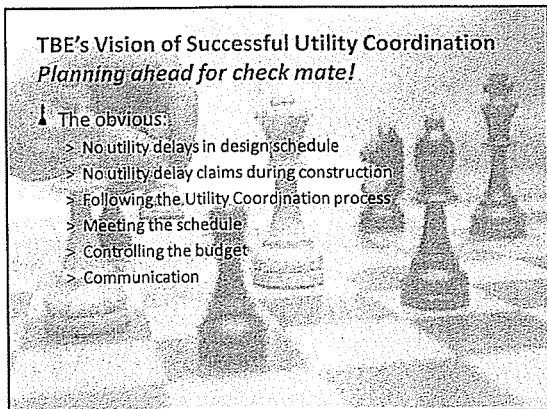
Utility Aid question

by panel -

Refute prior-rights claim question - gave examples of their dealing w/ prior rights to proof (physical/blanket easement)



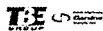
Good interaction among team members, built on each others skills + level of expertise.



## Reimbursable vs. Non-Reimbursable Utility Coordination Efforts

### Examples of reimbursable utility facilities

- > Utility Accommodation Policy lists 10 separate cases
- > Facility has a documented right of occupancy (Case I)
  - ✓ Fee owned
  - ✓ Easement
  - ✓ Property interest
- > Facility with prior rights (Case III)
- > Public interest determination (Cases IV and VIII)
  - ✓ DOT served facility
  - ✓ Expedite and included within contract work
- > Utility-Aid

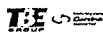
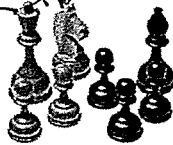


SR140 (hard-ship case)

## Reimbursable vs. Non-Reimbursable Utility Coordination Efforts

### Non-reimbursable utility coordination effort

- > PDP schedule ✓
- > Conflict analysis ✓
- > Conflict negotiations ✓
- > Conflict resolutions ✓
- > Utility plans +
- > Utility Adjustment Schedule =
- > Utility Work Plan
- > Certify

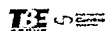
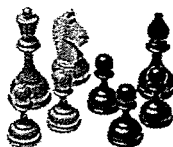


back station by what plans are  
station what plans are  
how many days it will take

## Reimbursable vs. Non-Reimbursable Utility Coordination Efforts

### Reimbursable utility coordination effort

- > Same as non-reimbursable, plus
- > Utility request:
  - ✓ Certificate of Eligibility
  - ✓ Supporting documentation for Basis
  - ✓ Estimate
  - ✓ GDOT assigns Case number
  - ✓ Ratio of costs (if applicable)
- > Utility Agreement (Includes Certificate)
- > Execution of documents
- > Department is ultimate authority



PRESENTATION  
Step 2 - RFQ 484-030513  
Utility Coordination

1. What do you see as your vision of successful Utility Coordination?

(35%) \_\_\_\_\_

100% <sup>former</sup> GDOT dedicated to project.

→ Subs

KCI design/ult coord

Acadis

Kennedy inspection

\* provided flowchart which addressed PDP

- all stakeholders
- do pre km cost estimate,  
to inc reimburse & non-reimburse

→ transmiss tower in Hawthorns

→ 1st Cool Fan Design

\* 2nd subm plans [addressed issue]

\* AT&T  
prior-right conflict w/ storm drain - saved vault &  
drainage saved over \$400K

→ SR316 adjustment sch - mitigated & reduced seke by 100 days

→ will address all local needs of stakeholders

Question #2

(10%) \_\_\_\_\_

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

Firm has contracts w/ GDOT currently. Has QA/QC plan.  
each AC has scope of services + see no conflict

Q#3 - Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score \_\_\_\_\_

basically same for conflict resolve

re-imb - classified under 10 cases

1, 4, & 7 - <sup>in</sup>affidavit certifies relocation cost  
install or relocation

→ Examples:

#1 re-imb

#9

transmission line

relocation in good faith but due to change must be relocated again

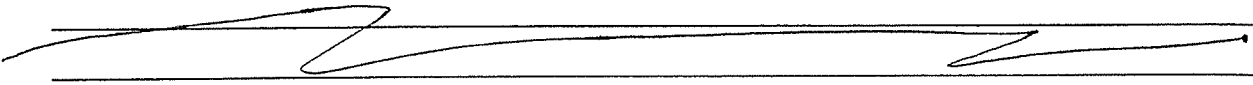
PID?

Score \_\_\_\_\_

identify problem, its owner,  
time adjustment for contractor  
minimize conflict. ~~have~~ get everyone involved

\* Training to GDOT personnel  
until inspect - dev. training program for them  
CEI personnel

⊗ familiar w/ GDOT processes, no learning curve





\* have established contacts to help resolve issues.

\* have relationship built over years w/ utility companies to get pass conflicts to resolution.

\* 2 examples of utility aid

① less than 500 serv steps?

• betw 2500 reduces constr cost

② over 2500

\* must be in right format wants pkg sent to them to be reviewed

→ Ratio of Cost question

• undecated 1982 rules vs present

• if utility aid given, cost may be shared if in conflict (know)

## PRESENTATION

Step 2 - RFQ 484-030513

Utility Coordination

10:50  
11:20

1. What do you see as your vision of successful Utility Coordination?

(35%) \_\_\_\_\_

identified definition  
cooperation  
comm  
coord } 3 pillars of success

need complete understanding of GDOT PDP process  
have current contract w/ GDOT

→ identified areas that could cause conflict

→ make initial contact w/ utility companies.  
• get reimburseable / non-reimburseable info

- ID local govt to see if they will have diff payings
- ID easement / replacement easement
- make sure plans are complete + electronic files

→ coordinates w/ all util owners  
establish schedule for util owners

→ owner / designer / util coordination re: conflict

\* Senate Bill 819

review plans / transcribe /

→ UTL P ~~file~~ to make sure there is no conflict

constr engr msp on project

Question #2

(10%)

How can you assure the Department that if you are performing other consultant services in another Area Class on a GDOT project, your responsibilities under Area Class 3.10 is not compromised due to a conflict of interest.

only ~~consult~~ <sup>on-call</sup> to provide 3.10 + 5.08 <sup>services</sup> to GDOT

IDD conflicts

- Quality - level A test holes

- Qty level B+A investigation to supp design

→ - work w/ DOE to make recommendation + let other person make final decision

2 major contracts for this

Q#3 – Explain the difference between reimbursable and non-reimbursable Utility Coordination efforts and provide examples of what constitutes reimbursable facilities. (25%) Score \_\_\_\_\_

til applica  
HA+P Manual

10 Classifications - Reimb Classifications

Case 1

II - if facility publicly owned

III

IV

→ Mat:2 was read

IV - trf signal upgrade

Q#4 How would you address previously unknown conflicts discovered on construction? 20%

Score \_\_\_\_\_

If truly unknown - notify all concerned parties  
(go thru escal process), notify util comp of conflict  
(have 30 days to respond)

<sup>strict</sup>  
<sup>fill</sup>  
<sup>max</sup>  
@DUE request, firm cd review plan

Revised work plan

\* Escal Step 1, 2, & 3.

BA ~~Rev~~ 627-19

→ Plan Dist Mtg:

- verify have full set of plans
- point out potential 'deal breakers'
- Dist util office (make sure <sup>right</sup> people present)

→ Coordinate early & often to ensure project success  
& lessen prog failure.

2 (see) Reimbursable ROW  
Identified Case VII



# **SELECTION OF FIRM(S) FOR NEGOTIATIONS**

**RFQ 484-030513  
Utility Coordination**

**The Georgia Department of Transportation is pleased to announce the selection of the following firms for the purpose of initiating negotiations for services advertised in the above RFQ:**

**AMEC Environment & Infrastructure, Inc.  
CDM Smith, Inc.  
So-Deep, Inc.**